



Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT

Meeting to be held at the
Oak View Resource Center
555 Mahoney Avenue
Oak View, CA 93022
June 14, 2017 @ 3:00 P.M.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public comments (Items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Board of Director Verbal Reports on Meetings Attended.
5. Consent Agenda
 - a. Minutes from the May 24, 2017 meeting.

RECOMMENDED ACTION: Adopt Consent Agenda.
6. Review of District Accounts Payable Report for the Period of 5/18/17 - 6/07/17.

RECOMMENDED ACTION: Motion approving report.
7. Resolution authorizing the Accounting Manager/Treasurer to enter into an agreement with OPEB Trust Services with PARS and authorizing an initial contribution to the Trust of \$1,196,266.

RECOMMENDED ACTION: Adopt Resolution

8. Recommend approval for the consulting team of Water Resource Engineering Associates and Kear Groundwater for conduct phase 3 of the Horizontal Bore in Matilija Formation project in the amount of \$208,520.

RECOMMENDED ACTION: Motion approving recommendation

9. Resolution setting a public hearing for the proposed Recreation Area fee structure changes for the Snowbird Program.

RECOMMENDED ACTION: Adopt Resolution

10. Resolution awarding a contract to Spiniello in the amount of \$849,500 for the Ojai Meter Replacement Project, Specification 17-394.

RECOMMENDED ACTION: Adopt Resolution

11. Resolution approving agreement on negotiated items with the Management employee group.

RECOMMENDED ACTION: Adopt Resolution.

12. Recommend consideration of a letter to United Water Conservation District regarding Water Releases from Lake Piru.

RECOMMENDED ACTION: Motion authorizing the letter

13. Information Items:

- a. Lake Casitas Monthly Status Report for May 2017.
- b. Lake Casitas Recreation Area Report for April 2017.
- c. Water Conservation Update for May 2017.
- d. Executive Committee Minutes.
- e. Letter from Government Finance Officers Association Certificate of Achievement in Financial Reporting.
- f. Water Consumption Report.
- g. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- h. Investment Report.

14. Adjournment.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 05/18/17-06/07/17
Presented to the Board of Directors For Approval June 14, 2017

Check	Payee		Description	Amount
000726	Payables Fund Account	# 9759651478	Accounts Payable Batch 052417	\$126,067.60
000727	Payables Fund Account	# 9759651478	Accounts Payable Batch 053117	\$572,878.31
000728	Payables Fund Account	# 9759651478	Accounts Payable Batch 060717	\$812,556.14
				\$1,511,502.05
000729	Payroll Fund Account	# 9469730919	Estimated Payroll 06/22/17	\$170,000.00
			Total	\$1,681,502.05

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000726-000729 have been duly audited is hereby certified as correct.

 6/7/17

 Denise Collin, Accounting Manager/Treasurer

 Signature

 Signature

 Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000726	A/P Checks:	26537-26561
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	
000727	A/P Checks:	26562-26651
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	26617, 26618
000728	A/P Checks:	26652-26720
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	26687

The above numbered checks,
have been duly audited are hereby
certified as correct.

 6/7/17

Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 05/20/17
Pay Date of 05/25/17
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 5/22/17
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

6/07/2017 1:05 PM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: * ALL BANKS
 DATE RANGE: 5/18/2017 THRU 6/07/2017

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	5/31/2017			026617		
C-CHECK	VOID CHECK	V	5/31/2017			026618		
C-CHECK	VOID CHECK	V	6/07/2017			026687		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	3			
		VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		3	0.00	0.00	0.00
BANK:	TOTALS:	3	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	I-T2 201705231215							
	STATE OF CALIFORNIA State Withholding	D	5/24/2017	9,473.69		000000		9,473.69
00049	I-T2 201706051219							
	STATE OF CALIFORNIA State Withholding	D	6/07/2017	10,388.83		000000		10,388.83
00128	I-T1 201705231215							
	INTERNAL REVENUE SERVICE Federal Withholding	D	5/24/2017	29,534.45		000000		
	I-T3 201705231215							
	FICA Withholding	D	5/24/2017	29,789.54		000000		
	I-T4 201705231215							
	Medicare Withholding	D	5/24/2017	6,967.06		000000		66,291.05
00128	I-T1 201706051219							
	INTERNAL REVENUE SERVICE Federal Withholding	D	6/07/2017	32,355.34		000000		
	I-T3 201706051219							
	FICA Withholding	D	6/07/2017	31,604.88		000000		
	I-T4 201706051219							
	Medicare Withholding	D	6/07/2017	7,391.54		000000		71,351.76
00187	I-PBB201705231215							
	CALPERS PERS BUY BACK	D	5/24/2017	216.95		000000		
	I-PBP201705231215							
	PERS BUY BACK	D	5/24/2017	161.96		000000		
	I-PEB201705231215							
	PEPRA EMPLOYEES PORTION	D	5/24/2017	3,846.58		000000		
	I-PEM201705231215							
	PERS EMPLOYEE PORTION MGMT	D	5/24/2017	2,788.29		000000		
	I-PER201705231215							
	PERS EMPLOYEE PORTION	D	5/24/2017	6,364.64		000000		
	I-PRB201705231215							
	PEBRA EMPLOYER PORTION	D	5/24/2017	4,034.26		000000		
	I-PRR201705231215							
	PERS EMPLOYER PORTION	D	5/24/2017	10,115.68		000000		27,528.36
00187	I-PBB201706051219							
	CALPERS PERS BUY BACK	D	6/07/2017	216.95		000000		
	I-PBP201706051219							
	PERS BUY BACK	D	6/07/2017	161.96		000000		
	I-PEB201706051219							
	PEPRA EMPLOYEES PORTION	D	6/07/2017	3,935.40		000000		
	I-PEM201706051219							
	PERS EMPLOYEE PORTION MGMT	D	6/07/2017	2,788.28		000000		
	I-PER201706051219							
	PERS EMPLOYEE PORTION	D	6/07/2017	6,423.10		000000		
	I-PRB201706051219							
	PEBRA EMPLOYER PORTION	D	6/07/2017	4,127.43		000000		
	I-PRR201706051219							
	PERS EMPLOYER PORTION	D	6/07/2017	10,179.25		000000		27,832.37
00489	I-Apr 17							
	STEVE WICKSTRUM Reimburse Expense 4/17	R	5/24/2017	190.22		026537		
	I-Mar 17							
	Reimburse Mileage 3/17	R	5/24/2017	95.77		026537		285.99
01666	I-000009658329							
	AT & T T-1 Lines 9391051740	R	5/24/2017	2,956.61		026538		
	I-000009658339							
	T-1 Lines 9391051750	R	5/24/2017	161.00		026538		
	I-000009666657							
	Local, Regional, Long Dist.	R	5/24/2017	1,167.53		026538		4,285.14

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03045	James Bennett Road Repair 3M Pump Plant	R	5/24/2017	900.00		026539		900.00
00511	Centers for Family Health Drug Screening	R	5/24/2017	85.00		026540		85.00
00079	DANIELS TIRE SERVICE Loader Tires - Unit 113	R	5/24/2017	542.72		026541		542.72
03026	Christine De La Torre Camping Fee Refund 537047	R	5/24/2017	114.50		026542		114.50
03014	Marisela Delgadillo Camping Fee Refund 536987	R	5/24/2017	57.50		026543		57.50
00086	E.J. Harrison & Sons Inc Acct#500546088	R	5/24/2017	1,120.00		026544		1,120.00
00086	E.J. Harrison & Sons Inc Acct#1C00053370	R	5/24/2017	146.94		026545		146.94
00086	E.J. Harrison & Sons Inc Acct#1C00054240	R	5/24/2017	155.23		026546		155.23
02755	Vincent Godinez Dist. 3 Certification	R	5/24/2017	90.00		026547		90.00
00596	HOME DEPOT Impact Driver - Maint. Restroom Siding - LCRA	R R	5/24/2017 5/24/2017	251.86 1,461.27		026548 026548		1,713.13
02658	Liebert Cassidy Whitmore Matter#CA182-00006	R	5/24/2017	28.50		026549		28.50
02946	Navilth Magallanes Reimburse Expense 5/17	R	5/24/2017	135.19		026550		135.19
02947	Nicole Parson Reimburse Expense 5/17	R	5/24/2017	61.90		026551		61.90
00875	Caron Smith Water TP Operation Course	R	5/24/2017	117.55		026552		117.55

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 5/18/2017 THRU 6/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00050	I-L1548799264							
	STATE OF CALIFORNIA - EDD Unemployment Insurance	R	5/24/2017	1,858.00		026553		1,858.00
02643	I-5744344							
	Take Care by WageWorks Reimburse Medical/Dep. Care	R	5/24/2017	170.00		026554		170.00
00270	I-050817e							
	Wells Fargo Bank Rec CC Machines	R	5/24/2017	32.63CR		026555		
	I-050817a							
	Rec. CC Machines	R	5/24/2017	453.63		026555		
	I-050817b							
	Labor Law Posters - Mgmt.	R	5/24/2017	559.88		026555		
	I-050817c							
	NACE Conference - EM	R	5/24/2017	425.00		026555		
	I-050817d							
	NACE Conference Hotel - EM	R	5/24/2017	280.01		026555		
	I-050817f							
	State of California	R	5/24/2017	20.00		026555		
	I-050817g							
	GPS Monthly Payment	R	5/24/2017	19.95		026555		1,725.84
00124	I-CUI201705231215							
	ICMA RETIREMENT TRUST - 457 457 CATCH UP	R	5/24/2017	461.54		026556		
	I-DCI201705231215							
	DEFERRED COMP FLAT	R	5/24/2017	2,109.62		026556		
	I-DI%201705231215							
	DEFERRED COMP PERCENT	R	5/24/2017	134.71		026556		2,705.87
01960	I-MOR201705231215							
	Moringa Community PAYROLL CONTRIBUTIONS	R	5/24/2017	16.75		026557		16.75
00985	I-DCN201705231215							
	NATIONWIDE RETIREMENT SOLUTION DEFERRED COMP FLAT	R	5/24/2017	4,434.81		026558		
	I-DN%201705231215							
	DEFERRED COMP PERCENT	R	5/24/2017	335.43		026558		4,770.24
00180	I-COP201705231215							
	S.E.I.U. - LOCAL 721 SEIU 721 COPE	R	5/24/2017	39.50		026559		
	I-UND201705231215							
	UNION DUES	R	5/24/2017	758.25		026559		797.75
01400	I-CS4201705231215							
	STATE DISBURSEMENT UNIT Payroll Deduction 10-D000121	R	5/24/2017	830.76		026560		830.76
00230	I-UWY201705231215							
	UNITED WAY PAYROLL CONTRIBUTIONS	R	5/24/2017	60.00		026561		60.00
02587	I-44460							
	A&M LAWNMOWER SHOP Water Pump,Chain Saw - UT	R	5/31/2017	2,080.55		026562		2,080.55
02487	C-219433b							
	Abraxis, LLC Accrue Use Tax	R	5/31/2017	40.60CR		026563		
	D-219433a							
	Accrue Use Tax	R	5/31/2017	40.60		026563		
	I-219433							
	Algal Toxin Test Kits - Lab	R	5/31/2017	560.00		026563		560.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 5/18/2017 THRU 6/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00004	ACWA JOINT POWERS INSURANCE AU							
I-0475716	Health Insurance 5/17	R	5/31/2017	126,999.75		026564		
I-0481741	Health Insurance 6/17	R	5/31/2017	152,100.06		026564		279,099.81
00010	AIRGAS USA LLC							
I-9063468180	Gloves, Goggles, Hammer - UT	R	5/31/2017	42.43		026565		
I-9063511636	Welding Equipment - UT	R	5/31/2017	703.26		026565		
I-9063565602	Welding Jacket - UT	R	5/31/2017	86.57		026565		
I-9063665538	Holder Cylinder - UT	R	5/31/2017	63.34		026565		
I-9944849699	Gas Cylinder Rentals - PL	R	5/31/2017	123.96		026565		1,019.56
00693	ALL THE KINGS FLAGS							
I-78766	Flags - LCRA	R	5/31/2017	236.00		026566		236.00
03044	Amazon Capital Services							
C-OR1WLR6Q73VSb	Accrue Use Tax	R	5/31/2017	9.26CR		026567		
C-OT6WN4GT300Db	Accrue Use Tax	R	5/31/2017	6.32CR		026567		
D-OR1WLR6Q73VSA	Accrue Use Tax	R	5/31/2017	9.26		026567		
D-OT6WN4GT300Da	Accrue Use Tax	R	5/31/2017	6.32		026567		
I-OR1WLR6Q4G52	Cabinet, Holders - Admin	R	5/31/2017	67.14		026567		
I-OR1WLR6Q73VS	Label Holders - Admin	R	5/31/2017	127.68		026567		
I-OT6WN4GT300D	Handheld GPS - Lab	R	5/31/2017	87.12		026567		281.94
09835	ANCHOR CONCRETE CUTTING							
I-617	Saw Septic Lid - LCRA	R	5/31/2017	120.00		026568		
I-627	Core Holes - LCRA	R	5/31/2017	120.00		026568		240.00
03047	Victor Andrade							
I-537057	Camping Fee Refund 537057	R	5/31/2017	147.00		026569		147.00
00014	AQUA-FLO SUPPLY							
I-SI1031008	PVC Pipe & Fittings, Tape - WP	R	5/31/2017	21.05		026570		
I-SI1034474	PVC Pipes & Cap - LCRA	R	5/31/2017	37.10		026570		
I-SI1037245	PVC Pipes & Fittings - WP	R	5/31/2017	73.54		026570		
I-SI1037265	Fittings, Fertigation Tank-LCRA	R	5/31/2017	422.41		026570		
I-SI1039656	PVC Pipe & Fittings - LCRA	R	5/31/2017	35.23		026570		
I-SI1039697	In Line Valve, Nozzle - LCRA	R	5/31/2017	111.71		026570		
I-SI1040393	PVC Pipe & Fittings - UT	R	5/31/2017	25.45		026570		726.49
00840	AQUA-METRIC SALES COMPANY							
I-0065334-IN	Omni Meters - UT	R	5/31/2017	13,326.89		026571		13,326.89
01703	ARNOLD LAROCHELLE MATTHEWS							
I-50443	Matter#5088-001 4/17	R	5/31/2017	6,787.00		026572		
I-50444	Matter#5088-012	R	5/31/2017	1,176.00		026572		7,963.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01666	AT & T I-000009719381	R	5/31/2017	492.70		026573		492.70
00021	AWA OF VENTURA COUNTY I-052417 I-052417a I-06-9958	R R R	5/31/2017 5/31/2017 5/31/2017	315.00 35.00 75.00		026574 026574 026574		425.00
00030	B&R TOOL AND SUPPLY CO I-1900897926 I-1900897927 I-1900897964 I-1900898162 I-1900898163	R R R R R	5/31/2017 5/31/2017 5/31/2017 5/31/2017 5/31/2017	21.93 67.88 23.93 72.13 66.80		026575 026575 026575 026575 026575		252.67
00679	BAKERSFIELD PIPE & SUPPLY INC I-S2357096001	R	5/31/2017	50.60		026576		50.60
02059	Berkadia G I-052517	R	5/31/2017	18,237.50		026577		18,237.50
00463	Cal-Coast Machinery C-403774 I-399739 I-404134	R R R	5/31/2017 5/31/2017 5/31/2017	32.33CR 1,610.86 29.85		026578 026578 026578		1,608.38
00896	CALIFORNIA LAKE MGMT SOCIETY I-052517	R	5/31/2017	40.00		026579		40.00
00055	CASITAS BOAT RENTALS I-001523	R	5/31/2017	560.00		026580		560.00
02869	Center for Collaborative Polic I-1071989	R	5/31/2017	42.50		026581		42.50
00511	Centers for Family Health I-67850	R	5/31/2017	2,310.00		026582		2,310.00
03021	Central Communications I-170503147101	R	5/31/2017	71.33		026583		71.33
01843	COASTAL COPY I-731860	R	5/31/2017	38.69		026584		38.69

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00059	COASTAL PIPCO							
I-S1955241001	Ball Valves - TP	R	5/31/2017	171.51		026585		171.51
00061	COMPUWAVE							
I-SB02086758	Toner - Eng.	R	5/31/2017	130.22		026586		130.22
00062	CONSOLIDATED ELECTRICAL							
I-9009751870	Shop Lights - PL	R	5/31/2017	1,532.82		026587		1,532.82
01483	CORVEL CORPORATION							
I-611136046-1	Bill Review	R	5/31/2017	10.11		026588		
I-611136047-1	Bill Review	R	5/31/2017	123.85		026588		
I-611172853-1	Bill Review	R	5/31/2017	12.43		026588		
I-611179076-1	Bill Review	R	5/31/2017	9.55		026588		
I-611383236-1	Bill Review	R	5/31/2017	9.50		026588		
I-611383242-1	Bill Review	R	5/31/2017	9.50		026588		
I-611383252-1	Bill Review	R	5/31/2017	9.50		026588		
I-611383260-1	Bill Review	R	5/31/2017	9.50		026588		
I-611383275-1	Bill Review	R	5/31/2017	9.50		026588		
I-611383286-1	Bill Review	R	5/31/2017	9.50		026588		
I-611396658-1	Bill Review	R	5/31/2017	13.11		026588		226.05
01001	CUSTOM PRINTING							
I-143011	Donation Voucher Book-LCRA	R	5/31/2017	424.62		026589		424.62
00081	DELTA LIQUID ENERGY							
I-E007017	1 Year Service Agreement	R	5/31/2017	80.00		026590		80.00
02544	Department of Justice							
I-233515	Fingerprinting - LCRA	R	5/31/2017	2,032.00		026591		2,032.00
00662	Diamond A Equipment							
I-P07872	Hydraulic Hose - Unit 277	R	5/31/2017	108.40		026592		108.40
00086	E.J. Harrison & Sons Inc							
I-5638	Acct#1C00054230	R	5/31/2017	2,646.56		026593		2,646.56
10272	ERS INDUSTRIAL SERVICES, INC							
I-99707	Filter Media Cleaning - TP	R	5/31/2017	48,754.42		026594		48,754.42
00095	FAMCON PIPE & SUPPLY							
I-191108	Flanges-Whs, CM C191762	R	5/31/2017	522.30		026595		
I-191651	Coupling - Whs	R	5/31/2017	48.26		026595		
I-192283	Flange - PL	R	5/31/2017	60.06		026595		
I-192564	Ball Valve - Whs	R	5/31/2017	543.76		026595		1,174.38

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 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 5/18/2017 THRU 6/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00099	FGL ENVIRONMENTAL							
I-704649A	Manganese Monitoring 4/14/17	R	5/31/2017	145.00		026596		
I-704653A	Lake Nutrient Monit. 4/14/17	R	5/31/2017	1,472.00		026596		
I-704779A	School Lead Nordhoff 4/19/17	R	5/31/2017	60.00		026596		
I-704780A	School Lead San Antonio 4/20/17	R	5/31/2017	60.00		026596		
I-704931A	Nitrate Monitoring 4/25/17	R	5/31/2017	18.00		026596		
I-704932A	Manganese Monit. 4/25/17	R	5/31/2017	70.00		026596		
I-705215A	THM/HAA Monitoring 5/19/17	R	5/31/2017	817.00		026596		2,642.00
00101	FISHER SCIENTIFIC							
I-1809535	Gloves, Ethyl Alcohol - Lab	R	5/31/2017	53.93		026597		
I-1809535a	Weighing Paper - Fish	R	5/31/2017	4.83		026597		
I-2788244	Na Meta Bisulfite, EC Standard	R	5/31/2017	1,204.84		026597		1,263.60
00104	FRED'S TIRE MAN							
I-99226	Mount - Unit EZ-1	R	5/31/2017	178.73		026598		
I-99406	Brake Pads, Rotors, Oil-Unit 40	R	5/31/2017	373.04		026598		
I-99756	Computer Balance - Unit 47	R	5/31/2017	816.54		026598		
I-99836	Computer Balance - unit 43	R	5/31/2017	1,052.49		026598		
I-99840	Computer Balance - Unit 19	R	5/31/2017	155.87		026598		2,576.67
00106	FRONTIER PAINT							
I-F0225280	Bucket & Lid - WP	R	5/31/2017	43.54		026599		43.54
01280	FRY'S ELECTRONICS, INC.							
I-6730259	Monitor, Outlet Box - DO	R	5/31/2017	212.86		026600		
I-6730259a	Ethernet Switchs, Keyboard	R	5/31/2017	86.17		026600		299.03
02720	Garda CL West, Inc.							
I-20228289	Excess Items - LCRA	R	5/31/2017	13.48		026601		13.48
00115	GRAINGER, INC							
I-9432325281	Deep Well Pump - TP	R	5/31/2017	1,234.24		026602		
I-9438449630	IBC Containment Unit - TP	R	5/31/2017	1,844.24		026602		
I-9442983269	Batteries - Admin	R	5/31/2017	6.02		026602		
I-9444243159	Cabinets for Vault	R	5/31/2017	8,976.49		026602		12,060.99
02217	Greg Rents							
I-42883	Propane - Unit 287	R	5/31/2017	58.64		026603		58.64
02940	Holliday Rock Co, Inc.							
I-883665	Concrete for Pad - Camp F	R	5/31/2017	579.15		026604		579.15

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00596	HOME DEPOT I-5777345 Rolling Rack - Fisheries	R	5/31/2017	54.84		026605		54.84
00894	HOSE-MAN, INC. I-5237382000105 Coupler, Bushing, Adapter - UT	R	5/31/2017	74.34		026606		74.34
03023	ID Modeling Inc. I-30200101 GIS Software & Server - Eng	R	5/31/2017	29,200.00		026607		29,200.00
00125	IDEXX DISTRIBUTION CORP I-3014801905 Colilert Test Kit, Vessels-Lab	R	5/31/2017	1,052.30		026608		1,052.30
03050	James D Woodburn MD Inc I-611136046-1 Claim 1102WC170000001 I-611136047-1 Claim 1102WC170000001 I-611172853-1 Claim 1102WC170000001 I-611179076-1 Claim 1102WC170000001 I-6111396658-1 Claim 1102WC170000001	R	5/31/2017	136.70 851.92 136.31 11.90 208.23		026609 026609 026609 026609 026609		1,345.06
02344	Janitek Cleaning Solutions I-27499A Janitorial Services - DO	R	5/31/2017	1,395.00		026610		1,395.00
00131	JCI JONES CHEMICALS, INC I-721935 Chlorine - TP, CM 721975	R	5/31/2017	1,650.00		026611		1,650.00
03048	Las Cruces Hand Therapy I-6111383236-1 Claim 1102WC160500103 I-6111383242-1 Claim 1102WC160500103 I-6111383252-1 Claim 1102WC160500103 I-6111383260-1 Claim 1102WC160500103 I-6111383275-1 Claim 1102WC160500103 I-6111383286-1 Claim 1102WC160500103	R	5/31/2017	120.00 275.00 120.00 120.00 120.00 120.00		026612 026612 026612 026612 026612 026612		875.00
00360	LESLIE'S POOL SUPPLIES, INC I-142397786 Small Chemicals - WP I-142397932 Small Chemicals/Parts - WP I-142398354 Small Chemicals - WP	R	5/31/2017	562.52 147.37 544.08		026613 026613 026613		1,253.97
02866	Lexipol, LLC I-20250 Ranger Policy - LCRA	R	5/31/2017	4,562.00		026614		4,562.00
00328	LIGHTNING RIDGE I-05091709K Shirts for Staff - LCRA	R	5/31/2017	307.63		026615		307.63

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00151	MEINERS OAKS ACE HARDWARE							
I-768848	Sponges,Markers,WD40 - PL	R	5/31/2017	115.95		026616		
I-772313	Switch - WP	R	5/31/2017	10.73		026616		
I-772382	Gloves - Whs	R	5/31/2017	6.83		026616		
I-772416	Cord Clipper - Fisheries	R	5/31/2017	8.56		026616		
I-772807	Trash Can, Gloves - WP	R	5/31/2017	69.36		026616		
I-773244	Single Cut Key - PL	R	5/31/2017	21.54		026616		
I-773330	Battery, Circuit Breakers-LCRA	R	5/31/2017	51.66		026616		
I-773533	Wall Brace - LCRA	R	5/31/2017	28.25		026616		
I-773564	Hole Saw, Paint - LCRA	R	5/31/2017	131.97		026616		
I-773627	Patch, Key Stem, Fly Trap-LCRA	R	5/31/2017	47.19		026616		
I-773643	Cable,Bolts,Screws,Clamp-LCRA	R	5/31/2017	90.82		026616		
I-773727	Lubricant, Krylon - Maint	R	5/31/2017	31.20		026616		
I-773744	Battery - EM	R	5/31/2017	8.77		026616		
I-773760	Tape,Trowel,Elbow,Adapter-LCRA	R	5/31/2017	81.81		026616		
I-773777	Spraypaint - LCRA	R	5/31/2017	17.52		026616		
I-773784	Quart Container - WP	R	5/31/2017	4.25		026616		
I-773823	PVC Pipe - LCRA	R	5/31/2017	13.51		026616		
I-773828	Cord Phone Line - EM	R	5/31/2017	4.87		026616		
I-774059	Staple Hammer Tacker - LCRA	R	5/31/2017	36.09		026616		
I-774185	Pail, Grout Bag, Mortar - LCRA	R	5/31/2017	20.28		026616		
I-774242	Tape, Twine - UT	R	5/31/2017	13.56		026616		
I-774348	Chain Link, Rope, Fly Trap-WP	R	5/31/2017	53.16		026616		
I-774351	Funnel, Brass Adapter - EM	R	5/31/2017	9.12		026616		
I-774368	Chlorine - Whs	R	5/31/2017	5.75		026616		
I-774406	Sprayer - EM	R	5/31/2017	9.75		026616		
I-774409	Mortar Mix - LCRA	R	5/31/2017	16.70		026616		
I-774459	Mortar Mix - LCRA	R	5/31/2017	16.70		026616		
I-774472	Finish Nailer - LCRA	R	5/31/2017	8.57		026616		
I-K71595	Elbow, Plugs, Flanges - LCRA	R	5/31/2017	246.54		026616		1,181.01
01549	NALMS							
I-031517	NALMS Mebership - Lab	R	5/31/2017	125.00		026619		125.00
00163	OFFICE DEPOT							
I-925815869001	Office Supplies- DO	R	5/31/2017	220.48		026620		
I-925816204001	Office Supplies - DO	R	5/31/2017	6.32		026620		
I-925816205001	Office Supplies - DO	R	5/31/2017	43.71		026620		
I-925816206001	Office Supplies - DO	R	5/31/2017	32.33		026620		
I-927486474001	Office Supplies - Lab&LCRA	R	5/31/2017	339.07		026620		
I-927486563001	Office Supplies - LCRA	R	5/31/2017	292.02		026620		
I-930307668001	Labeler - Maint.	R	5/31/2017	96.51		026620		
I-930307823001	Cartridge - Maint	R	5/31/2017	26.16		026620		1,056.60

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01570	Ojai Auto Supply LLC							
I-403410	Battery - Unit 38	R	5/31/2017	143.60		026621		
I-403606	Battery & Core - LCRA	R	5/31/2017	104.67		026621		
I-404371	Fittings for Pump Plants - EM	R	5/31/2017	27.30		026621		
I-404748	Lamp - UT	R	5/31/2017	11.25		026621		286.82
00165	OJAI LUMBER CO, INC							
I-1705-824553	Wire Mesh Mat - LCRA	R	5/31/2017	152.56		026622		
I-1705-824573	Gloves, Bolts, Washers - LCRA	R	5/31/2017	63.91		026622		
I-1705-825662	Black Lights - LCRA	R	5/31/2017	46.10		026622		262.57
00602	OJAI TRUE VALUE							
I-51379	Lithium Batteries - Lab	R	5/31/2017	77.16		026623		77.16
01627	OSCAR'S TREE SERVICE							
I-12979	Tree Removal Camp C	R	5/31/2017	975.00		026624		
I-12992	Tree Removal - Camp H	R	5/31/2017	750.00		026624		1,725.00
00952	PAPA							
I-052517	Test Prep Classs 6/20/17	R	5/31/2017	80.00		026625		
I-052517a	PAPA Membership 2017	R	5/31/2017	45.00		026625		125.00
00188	PETTY CASH							
I-052217	LCRA Petty Cash Short	R	5/31/2017	5.00		026626		5.00
00188	PETTY CASH							
I-052417	Replenish Petty Cash	R	5/31/2017	628.74		026627		628.74
00188	PETTY CASH							
I-052617	LCRA Petty Cash Short	R	5/31/2017	19.00		026628		19.00
00686	POLLARD WATER							
I-0076558	Dechlor Tablets - Lab	R	5/31/2017	231.14		026629		231.14
02833	Praxair, Inc							
I-77369485	Liquid Oxygen - TP	R	5/31/2017	2,168.51		026630		
I-77404712	liquid Oxygen - TP	R	5/31/2017	2,165.89		026630		
I-77520366	Liquid Oxygen Price Adj.-TP	R	5/31/2017	497.00		026630		
I-77531670	Liquid Oxygen - TP	R	5/31/2017	2,218.50		026630		7,049.90
01439	PRECISION POWER EQUIPMENT							
I-2570	Nuts, Washers, Filter- Maint	R	5/31/2017	69.99		026631		
I-2572	Blower - Maint	R	5/31/2017	65.00		026631		134.99

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02735	Pro-Line Inspections, Inc							
I-6102	Infrared Inspection - EM	R	5/31/2017	2,030.00		026632		2,030.00
02216	Purchase Power							
I-052117	Refill Postage Meter	R	5/31/2017	2,525.00		026633		2,525.00
00313	ROCK LONG'S AUTOMOTIVE							
I-20844	Oil Change & Filter - Unit 17	R	5/31/2017	95.85		026634		95.85
03049	Rock Solid Hazmat Safety Train							
I-052317	Electrical Safety Training	R	5/31/2017	60.00		026635		60.00
00310	Ron Turley Associates, Inc.							
I-49248	Annual Maintenance Agreement	R	5/31/2017	750.00		026636		750.00
00215	SOUTHERN CALIFORNIA EDISON							
I-052417a	Acct#2157697889	R	5/31/2017	3,924.82		026637		
I-052417b	Acct#2266156405	R	5/31/2017	110.81		026637		
I-052417c	Acct#2312811532	R	5/31/2017	99.62		026637		
I-052517	Acct#2237011044	R	5/31/2017	82.67		026637		
I-053117	Acct#2210507034	R	5/31/2017	8,704.82		026637		12,922.74
00216	Southern California Gas Co.							
I-052417	Acct#00801443003	R	5/31/2017	363.18		026638		
I-052417a	Acct#18231433006	R	5/31/2017	59.91		026638		423.09
02202	Stanley Pest Control							
I-934124	Monthly Pest Control - WP	R	5/31/2017	170.00		026639		170.00
02707	State Ready Mix Inc.							
I-509514	Concrete for RR - LCRA	R	5/31/2017	989.92		026640		989.92
02703	Sunbelt Rentals							
I-68971716001	Excavator Rental - PL	R	5/31/2017	307.47		026641		307.47
01147	SUPERIOR GATE SYSTEMS							
I-3815	DO Gate Modification - Maint	R	5/31/2017	5,600.00		026642		5,600.00
02643	Take Care by WageWorks							
I-5757573	Reimburse Medical/Dep Care	R	5/31/2017	200.00		026643		200.00
02972	Tetra Tech, Inc.							
I-51171115a	Hydrographic Survey	R	5/31/2017	69,067.94		026644		
I-51171115b	Hydrographic Survey	R	5/31/2017	1,970.00		026644		71,037.94

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 5/18/2017 THRU 6/07/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01173	TOICO INDUSTRIES, INC.							
C-0163190-Inb	Accrue Use Tax	R	5/31/2017	10.80CR		026645		
D-0163190-Ina	Accrue Use Tax	R	5/31/2017	10.80		026645		
I-0163190-IN	Toilet Deodorizer - LCRA	R	5/31/2017	149.00		026645		149.00
02527	Traffic Technologies LLC							
I-24484	Gate Sign - Maint	R	5/31/2017	45.66		026646		45.66
01662	TYLER TECHNOLOGIES, INC.							
I-025-186803	Incode Maint.Cont.CM025-188986	R	5/31/2017	11,592.01		026647		11,592.01
09955	VENTURA WHOLESALE ELECTRIC							
I-210796	Taymac Covers - EM	R	5/31/2017	86.20		026648		
I-224123	Fountain Supplies - LCRA	R	5/31/2017	37.39		026648		
I-226454	Strap, Fittings, Bushing -LCRA	R	5/31/2017	25.54		026648		
I-226455	Wall Fixture - WP	R	5/31/2017	43.10		026648		
I-226641	PVC Fittings - EM	R	5/31/2017	10.56		026648		202.79
00663	WAXIE SANITARY SUPPLY							
I-76676873	Janitorial Supplies - LCRA&DO	R	5/31/2017	2,116.64		026649		
I-76676873a	Janitorial Supplies -DO	R	5/31/2017	42.44		026649		
I-76703576	Hand Soap - DO	R	5/31/2017	139.00		026649		2,298.08
00271	WEST COAST AIR CONDITIONING							
I-S82899	Quarterly AC Inspection-LCRA	R	5/31/2017	130.00		026650		130.00
1	BOUDIN, GEORGE J							
I-000201705261216	Ref AR REFUND	R	5/31/2017	42.00		026651		42.00
03044	Amazon Capital Services							
I-OKD6792JD48J	Lock Mounts - LCRA	R	6/07/2017	276.07		026652		
I-0LXF6X8WF3RR	Memory Cards - LCRA	R	6/07/2017	51.28		026652		327.35
00014	AQUA-FLO SUPPLY							
I-SI1038651	Rake Handle, Caution Tape -PL	R	6/07/2017	68.30		026653		
I-SI1041283	Valve, Fertigation Tank-LCRA	R	6/07/2017	697.39		026653		
I-SI1044780	Solenoid Assembly - LCRA	R	6/07/2017	22.35		026653		788.04
02179	Art Street Interactive							
I-1143	Res. Sys. Web Hosting/Maint.	R	6/07/2017	542.15		026654		542.15
00021	AWA OF VENTURA COUNTY							
I-062217	CCWUC Hazmat Class	R	6/07/2017	70.00		026655		70.00

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03022	Badge and Wallet							
	C-149426b							
	D-149426a	R	6/07/2017	38.77		026656		
	I-149426	R	6/07/2017	38.77		026656		
	Bages for Rangers - LCRA	R	6/07/2017	540.70		026656		540.70
01153	RUSS BAGGERLY							
	I-May 17	R	6/07/2017	30.50		026657		30.50
00032	BIOVIR LABORATORIES, INC							
	I-171036	R	6/07/2017	365.00		026658		365.00
00229	BUREAU OF RECLAMATION							
	I-1801889728	R	6/07/2017	77,228.16		026659		77,228.16
00463	Cal-Coast Machinery							
	I-403106	R	6/07/2017	700.38		026660		700.38
02836	Gonzalo Carbajal-Ramirez							
	I-052417	R	6/07/2017	138.00		026661		
	I-052417a	R	6/07/2017	116.55		026661		254.55
03046	Carolina Biological Supply							
	I-49895034RI	R	6/07/2017	212.30		026662		212.30
01843	COASTAL COPY							
	I-731704	R	6/07/2017	163.40		026663		
	I-733486	R	6/07/2017	577.92		026663		741.32
00059	COASTAL PIPCO							
	I-S1958409003	R	6/07/2017	923.79		026664		923.79
00061	COMPUWAVE							
	I-sb02086533	R	6/07/2017	536.25		026665		536.25
01483	CORVEL CORPORATION							
	I-562246	R	6/07/2017	1,350.00		026666		1,350.00
01001	CUSTOM PRINTING							
	I-143728	R	6/07/2017	378.71		026667		
	I-143788	R	6/07/2017	160.88		026667		539.59
01856	DATA FLOW							
	C-25607b	R	6/07/2017	13.54		026668		
	D-25607a	R	6/07/2017	13.54		026668		
	I-25607	R	6/07/2017	204.07		026668		204.07

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00095	FAMCON PIPE & SUPPLY							
I-191571	Cast Iron Top & Lid - UT	R	6/07/2017	56.84		026669		
I-192001	Meter Lid & Top	R	6/07/2017	148.01		026669		
I-192177	Pipe Fittings, Valves - PL	R	6/07/2017	2,199.70		026669		
I-192565	Couplings, Valves - Whs	R	6/07/2017	718.58		026669		3,123.13
00093	FEDERAL EXPRESS							
I-581504038	Shipping - Mgmt	R	6/07/2017	6.79		026670		6.79
00099	FGL ENVIRONMENTAL							
I-705334A	Nitrate Monitoring 5/4/17	R	6/07/2017	61.00		026671		61.00
00096	FIREMASTER - LOS ANGELES REG.							
I-0000425930	Fire Extiguisher Maintenance	R	6/07/2017	60.76		026672		60.76
01614	FORBESS CONSULTING GROUP, INC							
I-11057	Mold Testing - Lab	R	6/07/2017	732.50		026673		732.50
00103	FRANK'S ROOTER & PUMPING							
I-91801	Sewage Pumping - LCRA	R	6/07/2017	760.00		026674		760.00
01280	FRY'S ELECTRONICS, INC.							
I-6744591a	Tape, Extension Cord - IT/Eng.	R	6/07/2017	40.49		026675		
I-6744591b	Battery Backups - LCRA	R	6/07/2017	150.83		026675		191.32
02158	Google, Inc.							
I-3364724396	Google Apps 5/17	R	6/07/2017	860.00		026676		860.00
00115	GRAINGER, INC							
C-9461302524	Cabinets for Vault	R	6/07/2017	579.14CR		026677		
C-9462850695	Cabinets for Vault	R	6/07/2017	630.31CR		026677		
C-9462850703	Cabinets for Vault	R	6/07/2017	630.31CR		026677		
I-9446719776	Label Printer - EM	R	6/07/2017	444.02		026677		
I-9450055919	Cartridge Label - EM	R	6/07/2017	130.16		026677		
I-9461602220	Cabinets for Vault	R	6/07/2017	630.31		026677		
I-9461602238	Cabinets for Vault	R	6/07/2017	630.31		026677		
I-9462850711	Cabinets for Vault	R	6/07/2017	289.56		026677		
I-9462850729	Cabinets for Vault	R	6/07/2017	289.56		026677		574.16
01052	HARBOR FREIGHT TOOLS USA, INC							
I-802562	Air Hose Lead - LCRA	R	6/07/2017	8.60		026678		
I-802598	Air Hose Lead - LCRA	R	6/07/2017	5.38		026678		
I-803561	Paint Brushes - LCRA	R	6/07/2017	17.22		026678		31.20

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00369	I-01398379							
	HARRINGTON INDUSTRIAL PLASTICS Replacement Head & Spool - TP	R	6/07/2017	322.20		026679		322.20
01186	I-060217							
	GERARDO M HERRERA Adv. Waterworks Math Course	R	6/07/2017	176.00		026680		176.00
00596	I-052417							
	HOME DEPOT Maint. Items - TP	R	6/07/2017	139.69		026681		139.69
00894	I-5237559000105							
	HOSE-MAN, INC. Hose for Rincon PP - EM	R	6/07/2017	146.28		026682		146.28
00126	I-May 17							
	CAROLE ILES Reimburse Mileage 5/17	R	6/07/2017	37.45		026683		37.45
00131	I-720892							
	JCI JONES CHEMICALS, INC Chlorine - TP, CM 720944	R	6/07/2017	1,650.00		026684		
	I-720900							
	Chlorine - TP, CM 720942	R	6/07/2017	749.95		026684		2,399.95
02640	I-May 17							
	Ivan Lopez Reimburse Expense 5/17	R	6/07/2017	288.02		026685		288.02
00151	C-775043							
	MEINERS OAKS ACE HARDWARE Lighted Plug Return	R	6/07/2017	7.80CR		026686		
	I-765713							
	Bag Fee - LCRA	R	6/07/2017	0.10		026686		
	I-766078							
	Bolts & Screws - WP	R	6/07/2017	18.78		026686		
	I-769491							
	Potting Mix - LCRA	R	6/07/2017	7.80		026686		
	I-772560							
	Tape, Wrench Gear, Hose - UT	R	6/07/2017	29.12		026686		
	I-772682							
	Phone Holder - UT	R	6/07/2017	8.77		026686		
	I-772721							
	Trash Can, Fly Trap - WP	R	6/07/2017	68.41		026686		
	I-774077							
	Auger Closet - Maint	R	6/07/2017	15.32		026686		
	I-774552							
	Lampholder, Junction Box - LCRA	R	6/07/2017	4.38		026686		
	I-774558							
	Bags, Lysol Wipes, Tape - LCRA	R	6/07/2017	39.68		026686		
	I-774850							
	Single Cut Keys - LCRA	R	6/07/2017	29.88		026686		
	I-774885							
	Brass Fittings, Valves - UT	R	6/07/2017	45.17		026686		
	I-774887							
	Tape, Faucet - LCRA	R	6/07/2017	70.18		026686		
	I-775031							
	Sanding Mask, Oil - LCRA	R	6/07/2017	33.04		026686		
	I-775032							
	Mulch, Soil - LCRA	R	6/07/2017	20.21		026686		
	I-775301							
	Conduit, Outlet Box - EM	R	6/07/2017	25.31		026686		
	I-775395							
	Sandpaper, Gloves, Broom - TP	R	6/07/2017	69.00		026686		
	I-775473							
	Saw Hole - UT	R	6/07/2017	19.50		026686		
	I-775598							
	Blade Saw - LCRA	R	6/07/2017	36.10		026686		
	I-775636							
	Cable Ties - Admin	R	6/07/2017	7.80		026686		
	I-775783							
	Bolts, Screws, Screwdriver -WP	R	6/07/2017	27.76		026686		
	I-775850							
	Brass Fittings, Valves - UT	R	6/07/2017	27.66		026686		
	I-775949							
	Brass Fittings - LCRA	R	6/07/2017	18.73		026686		614.90

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00149	I-5428090001	MRC Global Fittings, Bushings - EM	R	6/07/2017	23.19	026688		23.19
01570	I-404561	Ojai Auto Supply LLC Oil for Carts - EZ 5,6,3	R	6/07/2017	24.84	026689		24.84
00165	I-1705-825679	OJAI LUMBER CO, INC 2x4's for RR Siding - LCRA	R	6/07/2017	1,248.93	026690		
	I-1705-826473	1x4 Douglas Fir - LCRA	R	6/07/2017	79.89	026690		
	I-1705827506	Douglas Fir 2x4's - LCRA	R	6/07/2017	51.49	026690		1,380.31
00734	I-S5516417001	ONESOURCE DISTRIBUTORS PP Spare Fuses - EM	R	6/07/2017	644.12	026691		644.12
02495	I-735174	Pacific Marine Repair Inc. Phase Guard - Unit 136	R	6/07/2017	64.06	026692		64.06
02849	I-131370	Phenova Perf. Eval Sample - Lab	R	6/07/2017	781.73	026693		781.73
02637	I-053017	David Pope Safety Boots	R	6/07/2017	149.77	026694		149.77
02833	I-77571713	Praxair, Inc Liquid Oxygen - TP	R	6/07/2017	2,185.20	026695		
	I-77668703	Liquid Oxygen - TP	R	6/07/2017	1,923.75	026695		4,108.95
02759	I-111006	The Pun Group Audit Services 16/17	R	6/07/2017	2,420.00	026696		2,420.00
02756	I-0854918-IN	SC Fuels Gas & Diesel - DO	R	6/07/2017	4,013.25	026697		
	I-0857951-IN	Gas & Diesel - LCRA	R	6/07/2017	3,264.01	026697		
	I-0880403-IN	Gas & Diesel - LCRA	R	6/07/2017	3,604.86	026697		10,882.12
03012	I-117432.02	Staples Construction Company I DO Remodel 5/17	R	6/07/2017	327,863.80	026698		327,863.80
00048	I-060117	STATE OF CALIFORNIA State Water Plan Payment	R	6/07/2017	209,146.00	026699		209,146.00
01147	I-3816	SUPERIOR GATE SYSTEMS Button Transmitters - Maint	R	6/07/2017	250.00	026700		250.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02643	I-5815847							
	Take Care by WageWorks Reimburse Medical/Dep Care	R	6/07/2017	109.10		026701		109.10
02840	I-11642							
	Techstone Inc. Concrete Repair - WP	R	6/07/2017	4,720.93		026702		4,720.93
01662	I-025-191136							
	TYLER TECHNOLOGIES, INC. Monthly UB Online Fees	R	6/07/2017	153.00		026703		153.00
00225	I-520170093							
	UNDERGROUND SERVICE ALERT 128 New Ticket Charges	R	6/07/2017	192.00		026704		192.00
00234	I-060117							
	UNITED WATER CONSERVATION Tehachapi Second Afterbay '16	R	6/07/2017	10,563.25		026705		10,563.25
00185	I-LA546741							
	Univar USA Inc Bulk Chemicals - WP	R	6/07/2017	1,630.08		026706		1,630.08
02920	I-0000969							
	Utopia Electronics Inc Board Room Sound System	R	6/07/2017	537.00		026707		537.00
00246	I-1037510							
	VENTURA COUNTY AIR POLLUTION Robles Generator Permit - PL	R	6/07/2017	590.00		026708		590.00
02412	I-1718-036							
	Ventura County Assessor Assessor Data Report	R	6/07/2017	275.00		026709		275.00
00257	I-053117a							
	VENTURA RIVER WATER DISTRICT Acct#0537500A	R	6/07/2017	124.53		026710		124.53
	I-053117b							
	Acct#0350100A	R	6/07/2017	10.00		026710		134.53
00949	I-060117							
	CITY OF VENTURA Tehachapi Second Afterbay '16	R	6/07/2017	21,126.50		026711		21,126.50
00330	I-10007057065							
	WHITE CAP CONSTRUCTION SUPPLY Levelers - PL	R	6/07/2017	59.24		026712		59.24
00124	I-CUI201706051219							
	ICMA RETIREMENT TRUST - 457 457 CATCH UP	R	6/07/2017	461.54		026713		461.54
	I-DCI201706051219							
	DEFERRED COMP FLAT	R	6/07/2017	2,109.62		026713		2,571.16
01960	I-MOR201706051219							
	Moringa Community PAYROLL CONTRIBUTIONS	R	6/07/2017	16.75		026714		16.75

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00985	NATIONWIDE RETIREMENT SOLUTION							
I-DCN201706051219	DEFERRED COMP FLAT	R	6/07/2017	4,634.81		026715		
I-DN%201706051219	DEFERRED COMP PERCENT	R	6/07/2017	335.43		026715		4,970.24
00180	S.E.I.U. - LOCAL 721							
I-COP201706051219	SEIU 721 COPE	R	6/07/2017	39.50		026716		
I-UND201706051219	UNION DUES	R	6/07/2017	758.25		026716		797.75
01400	STATE DISBURSEMENT UNIT							
I-CS4201706051219	Payroll Deduction 10-D000121	R	6/07/2017	830.76		026717		830.76
00230	UNITED WAY							
I-UWY201706051219	PAYROLL CONTRIBUTIONS	R	6/07/2017	60.00		026718		60.00
1	TATE LENOR A LIVING							
I-000201705311217	US REFUND	R	6/07/2017	26.47		026719		26.47
1	ROGER, GUY D							
I-000201705311218	US REFUND	R	6/07/2017	1.03		026720		1.03

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	181	1,298,635.99	0.00	1,298,635.99
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	212,866.06	0.00	212,866.06
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			187	1,511,502.05	0.00	1,511,502.05
BANK: AP	TOTALS:		187	1,511,502.05	0.00	1,511,502.05
REPORT TOTALS:			187	1,511,502.05	0.00	1,511,502.05

**Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2016/17
July 1, 2016-June 30, 2017**

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/5/2016	Vincent Godinez	Safety Boot Purchase	153.87
7/5/2016	Scott Lewis	Salmonid Genetics Conference	210.00
7/13/2016	Scott Lewis	Airfare to CMWD 7/10-7/14	425.20
7/13/2016	Scott MacDonald	Class Reimbursement	120.00
7/13/2016	Luke Soholt	Class Reimbursement	168.00
7/19/2016	Lindsay Cao	CWEA Membership	172.00
7/26/2016	Gerardo Herrera	Safety Boot Purchase	170.00
7/26/2016	Tim Lawson	Safety Boot Purchase	118.20
7/28/2016	Ron Yost	Property Tax Bill-Damtender Residence	608.65
8/4/2016	Gerardo Herrera	Utility Leadership Course	115.68
8/10/2016	Eric Behrendt	Safety Boot Purchase	156.59
8/10/2016	Scott Lewis	Lodging	348.32
8/10/2016	Scott Lewis	Car Rental	320.27
8/17/2016	Robert Vasquez	Safety Boot Purchase	170.00
8/24/2016	Larry Harris	Gray Water Workshop Refreshments	200.10
9/14/2016	Joel Cox	Safety Boot Purchase	170.00
9/14/2016	Greg Romey	Mileage Reimbursement - Offsite Training	111.24
9/21/2016	Joel Cox	T4 Certification	105.00
10/5/2016	Scott MacDonald	Safety Boot Purchase	170.00
10/13/2016	Scott Lewis	Airfare to CMWD 9/27-9/29	331.20
10/13/2016	Scott Lewis	Car Rental	254.08
10/13/2016	Scott Lewis	Lodging	189.50
10/13/2016	Brian Taylor	Safety Boot Purchase	156.59
10/19/2016	Michael Moler	Lodging for CALMS Conference	353.40
10/19/2016	Michael Moler	Mileage Reimbursement - Offsite Training	515.70
11/2/2016	Michael Moler	Lodging for CA/NV Fall Conference	377.92
11/2/2016	Michael Moler	Mileage Reimbursement - Offsite Training	222.48
11/9/2016	Michael Gibson	Lodging & Meals for Steelhead Conference	281.40
11/16/2016	Scott Lewis	Airfare to CMWD 11/14-11/19	451.20
11/16/2016	Scott Lewis	Fish Conference - 9/8	135.00
11/23/2016	Vincent Godinez	Safety Boot Purchase	170.00
11/23/2016	Vincent Godinez	Distribution Grade 3 Exam Fee	100.00
11/23/2016	Lindsay Cao	PE License Renewal	115.00
12/1/2016	Scott MacDonald	Distribution Grade 4 Certification	105.00
12/1/2016	Robert Vasquez	Water Treatment Plant Operator Course	112.55
12/1/2016	Robert Vasquez	Distribution Grade 3 Exam Fee	100.00
12/1/2016	Robert Vasquez	Distribution Grade 3 Certification	120.00
12/9/2016	Neil Cole	Microwave for Lunch Room	106.42
12/9/2016	Ronald Merckling	Lodging for ACWA Conference	658.13
12/9/2016	Steve Wickstrum	CE License Renewal	115.00
12/9/2016	Steve Wickstrum	Mileage Reimbursement - Offsite Meetings	124.20
12/21/2016	Vincent Godinez	Welding Course Fee	121.00
12/21/2016	Gerardo Herrera	Pumps/Motors Course Fee	138.00
12/21/2016	Caron Smith	Water Dist. Sys. O&M Course Fee	116.68
12/21/2016	David Pope	Safety Boot Purchase	166.61
12/21/2016	Robert Vasquez	Pumps/Motors Course Fee	138.00
1/4/2017	Eric Grabowski	Advance Water Treatment Course Fee	229.80
1/4/2017	Eric Grabowski	Pesticide Reg. License Certificate	120.00
1/4/2017	Gerardo Herrera	General Ed Course Fee	210.15
1/4/2017	Henry Islas	Water Dist. Sys. O&M Course Fee	171.68
1/4/2017	Scott Lewis	Car Rental	424.38
1/4/2017	Scott Lewis	Lodging	498.85
1/4/2017	Scott Lewis	OSU Fall Tuition	1,842.31
1/4/2017	Michael Moler	Reimburse Mileage	102.60
1/4/2017	Robert Vasquez	D4 Certificate	105.00

**Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2016/17
July 1, 2016-June 30, 2017**

1/18/2017	Luke Soholt	Treatment 4 Certificate Exam Fee	130.00
1/18/2017	James Word	Mileage Reimbursement	101.52
1/25/2017	Greg Romey	Lunch for District CPR Training	142.37
1/25/2017	Gonzalo Carbajal-Ramirez	Safety Boot Purchase	170.00
1/25/2017	Brian Taylor	Welding Supplies for Robles Canal	106.37
2/1/2017	Eric Grabowski	Safety Boot Purchase	170.00
2/15/2017	Joe Evans	Office Equipment	373.62
2/15/2017	Scott Lewis	OR Chapter American Fisheries Society Membership	150.00
2/15/2017	Scott Lewis	Airfare to CMWD 1/21-1/25	429.86
2/15/2017	Scott Lewis	Car Rental	448.97
3/2/2017	Carol Belser	Quagga/Zebra Mussel Water Agency Summit	394.00
3/2/2017	Carol Belser	Quagga/Zebra Mussel Water Agency Summit Hotel	388.38
3/2/2017	Curtis Orozco	Safety Boot Purchase	118.51
3/2/2017	Steven Sharp	Safety Boot Purchase	170.00
3/2/2017	Luke Soholt	Safety Boot Purchase	170.00
3/8/2017	Scott Lewis	Airfare to CMWD 2/19-2/23	468.36
3/8/2017	Scott Lewis	Lodging	344.92
3/8/2017	Scott Lewis	Car Rental	519.93
3/8/2017	Michael Moler	Reimburse Mileage	213.47
3/15/2017	Carol Belser	Park Ranger Conference Registration	250.00
3/15/2017	Carol Belser	Reimburse Mileage	220.42
3/15/2017	Carol Belser	Lodging	251.22
3/15/2017	Stephen Taylor	Workers Comp. Reimbursement	943.02
3/23/2017	Gerardo Herrera	Lodging for D4-D5 Course	125.95
3/29/2017	Angela Chapman-Kofron	Reimburse Mileage	470.80
3/29/2017	Vincent Godinez	Safety Boot Purchase	134.06
4/12/2017	Michael Moler	Reimburse Mileage	227.91
4/19/2017	Scott Lewis	Lodging	692.51
4/19/2017	Scott Lewis	Airfare to CMWD 4/4-4/11	390.60
4/19/2017	Scott Lewis	OSU Winter Tuition	1,157.69
4/19/2017	Michael Moler	Reimburse Mileage	169.60
4/19/2017	Michael Moler	Lodging - AWWA Conference	644.78
4/26/2017	Navilth Magallanes	Advance - Incode Conference	763.00
4/26/2017	Nicole Parson	Advance - Incode Conference	855.23
5/3/2017	Gerardo Herrera	Distribution 5 Certification Exam	155.00
5/3/2017	Bill Hicks	Reimburse Mileage	203.30
5/3/2017	Susan McMahon	Distribution 4 Certification Exam	130.00
5/3/2017	Steven Sharp	Distribution 3 Certification Exam	100.00
5/3/2017	Brian Taylor	Safety Boot Purchase	170.00
5/17/2017	Neil Cole	SCE Payment & Shipping	292.15
5/17/2017	Scott Lewis	Lodging	664.37
5/17/2017	Scott Lewis	Telemetry Battery	103.61
5/17/2017	Scott Lewis	Conference Registration	315.00
5/17/2017	Scott Lewis	March Car Rental	431.23
5/17/2017	Caron Smith	Distribution Grade 2 Exam Fee	145.00
5/17/2017	Robert Vasquez	Safety Boot Purchase	170.00
5/24/2017	Caron Smith	Treatment Plant Operation Course Fee	117.55
6/7/2017	Gonzalo Carbajal-Ramirez	Pumps/Motors Course Fee	138.00
6/7/2017	Gonzalo Carbajal-Ramirez	Water Distribution System Course Fee	116.55
6/7/2017	Gerardo Herrera	Advanceds Waterworks Math Course Fee	176.00
6/7/2017	Ivan Lopez	Concrete for Waterpark	288.02
6/7/2017	David Pope	Safety Boot Purchase	149.77

Note:

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: June 6, 2017
TO: Board of Directors
FROM: Denise Collin - Accounting Manager / Treasurer
Re: Other Post-Employment Benefit (OPEB) Trust

RECOMMENDATION:

Form an irrevocable trust for management of the OPEB Liability.

Approve the Adoption Agreement for OPEB Trust Services with PARS; and authorize the Accounting Manager / Treasurer to enter into such an agreement.

Authorization to make the initial contribution to the Trust of \$1,196,266.

BACKGROUND AND OVERVIEW:

In 2004, the Governmental Accounting Standards Board (GASB) issued Statement No. 45 which requires the District to disclose in its financial statements information regarding funding, costs and provisions for Other Post-Employment Benefits (OPEB). GASB Statement No. 75 replaces GASB Statement No. 45 and must be implemented by June 15, 2017.

An actuarial study was performed in 2015, and thereafter every two years to determine the District's liability and annual required contribution (ARC). The actuarial determines the OPEB liability which represents benefits earned for past service as of the study date. The ARC is comprised of the amortization of the liability for past service plus the estimated benefits earned in the current fiscal year. As of June 30, 2016 the District ARC is \$1,196,266., the total Net OPEB obligation is \$9,049,748., the District has Designated Reserves for OPEB of \$4,134,100.

While not a requirement of GASB No. 75, establishing a third party irrevocable trust provides certain benefits:

1. Trust assets can be managed for investment purposes to achieve a higher rate of return, thus lowering the District's future ARC.
2. Rating agencies perceive the Trust more favorably than earmarking funds within the District's pooled cash and investments (Designated Reserves).
3. Once placed into a trust, the money cannot be diverted to other purposes, nor is it subject to possible other financial claims of the District.

4. Contributions into Trust are “assets” that offset liabilities on financial statements
5. The Government Finance Officers Association (GFOA) recommends prefunding OPEB and considers it “best practice”.
6. OPEB assets are accessible for OPEB expenses at any time.

The Public Agency Retirement Services (PARS) is a long-time provider that specializes in creating OPEB Trusts for local governments. PARS serves as the Plan Administrator of the Trust and has partnered with Union Bank of California as Trustee.

An OPEB Trust Agreement would include a separate investment policy designed to guide the third party investment manager toward achieving the desired return on investment. The goal of the OPEB Trust is to maximize return over the long-term horizon of 30 years, subject to risk and quality constraints set forth in the policy.

AGREEMENT FOR ADMINISTRATIVE SERVICES

This agreement (“Agreement”) is made this ____ day of _____, 2017, between Phase II Systems, a corporation organized and existing under the laws of the State of California, doing business as Public Agency Retirement Services and PARS (hereinafter “PARS”) and the Casitas Municipal Water District (“Agency”).

WHEREAS, the Agency has adopted the PARS Public Agencies Post-Employment Benefits Trust for the purpose of pre-funding pension obligations and/or OPEB obligations (“Plan”), and is desirous of retaining PARS as Trust Administrator to the Trust, to provide administrative services.

NOW THEREFORE, the parties agree:

1. **Services.** PARS will provide the services pertaining to the Plan as described in the exhibit attached hereto as “Exhibit 1A” (“Services”) in a timely manner, subject to the further provisions of this Agreement.
2. **Fees for Services.** PARS will be compensated for performance of the Services as described in the exhibit attached hereto as “Exhibit 1B”.
3. **Payment Terms.** Payment for the Services will be remitted directly from Plan assets unless the Agency chooses to make payment directly to PARS. In the event that the Agency chooses to make payment directly to PARS, it shall be the responsibility of the Agency to remit payment directly to PARS based upon an invoice prepared by PARS and delivered to the Agency. If payment is not received by PARS within thirty (30) days of the invoice delivery date, the balance due shall bear interest at the rate of 1.5% per month. If payment is not received from the Agency within sixty (60) days of the invoice delivery date, payment plus accrued interest will be remitted directly from Plan assets, unless PARS has previously received written communication disputing the subject invoice that is signed by a duly authorized representative of the Agency.
4. **Fees for Services Beyond Scope.** Fees for services beyond those specified in this Agreement will be billed to the Agency at the rates indicated in the PARS’ standard fee schedule in effect at the time the services are provided and shall be payable as described in Section 3 of this Agreement. Before any such services are performed, PARS will provide the Agency with a detailed description of the services, terms, and applicable rates for such services. Such services, terms, and applicable rates shall be agreed upon in writing and executed by both parties.
5. **Information Furnished to PARS.** PARS will provide the Services contingent upon the Agency’s providing PARS the information specified in the exhibit attached hereto as “Exhibit 1C” (“Data”). It shall be the responsibility of the Agency to certify the accuracy, content and completeness of the Data so that PARS may rely on such information without further audit. It shall further be the responsibility of the Agency to deliver the Data to PARS in such a manner that allows for a reasonable amount of time for the Services to be performed. Unless specified in Exhibit 1A, PARS shall be under no duty to question Data received from the Agency, to compute contributions made to the

Plan, to determine or inquire whether contributions are adequate to meet and discharge liabilities under the Plan, or to determine or inquire whether contributions made to the Plan are in compliance with the Plan or applicable law. In addition, PARS shall not be liable for non performance of Services to the extent such non performance is caused by or results from erroneous and/or late delivery of Data from the Agency. In the event that the Agency fails to provide Data in a complete, accurate and timely manner and pursuant to the specifications in Exhibit 1C, PARS reserves the right, notwithstanding the further provisions of this Agreement, to terminate this Agreement upon no less than ninety (90) days written notice to the Agency.

6. **Records.** Throughout the duration of this Agreement, and for a period of five (5) years after termination of this Agreement, PARS shall provide duly authorized representatives of Agency access to all records and material relating to calculation of PARS' fees under this Agreement. Such access shall include the right to inspect, audit and reproduce such records and material and to verify reports furnished in compliance with the provisions of this Agreement. All information so obtained shall be accorded confidential treatment as provided under applicable law.
7. **Confidentiality.** Without the Agency's consent, PARS shall not disclose any information relating to the Plan except to duly authorized officials of the Agency, subject to applicable law, and to parties retained by PARS to perform specific services within this Agreement. The Agency shall not disclose any information relating to the Plan to individuals not employed by the Agency without the prior written consent of PARS, except as such disclosures may be required by applicable law.
8. **Independent Contractor.** PARS is and at all times hereunder shall be an independent contractor. As such, neither the Agency nor any of its officers, employees or agents shall have the power to control the conduct of PARS, its officers, employees or agents, except as specifically set forth and provided for herein. PARS shall pay all wages, salaries and other amounts due its employees in connection with this Agreement and shall be responsible for all reports and obligations respecting them, such as social security, income tax withholding, unemployment compensation, workers' compensation and similar matters.
9. **Indemnification.** PARS and Agency hereby indemnify each other and hold the other harmless, including their respective officers, directors, employees, agents and attorneys, from any claim, loss, demand, liability, or expense, including reasonable attorneys' fees and costs, incurred by the other as a consequence of, to the extent, PARS' or Agency's, as the case may be, negligent acts, errors or omissions with respect to the performance of their respective duties hereunder.
10. **Compliance with Applicable Law.** The Agency shall observe and comply with federal, state and local laws in effect when this Agreement is executed, or which may come into effect during the term of this Agreement, regarding the administration of the Plan. PARS shall observe and comply with federal, state and local laws in effect when this Agreement is executed, or which may come into effect during the term of this Agreement, regarding Plan administrative services provided under this Agreement.

11. **Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California. In the event any party institutes legal proceedings to enforce or interpret this Agreement, venue and jurisdiction shall be in any state court of competent jurisdiction.
12. **Force Majeure.** When a party's nonperformance hereunder was beyond the control and not due to the fault of the party not performing, a party shall be excused from performing its obligations under this Agreement during the time and to the extent that it is prevented from performing by such cause, including but not limited to: any incidence of fire, flood, acts of God, acts of terrorism or war, commandeering of material, products, plants or facilities by the federal, state or local government, or a material act or omission by the other party.
13. **Ownership of Reports and Documents.** The originals of all letters, documents, reports, and data produced for the purposes of this Agreement shall be delivered to, and become the property of the Agency. Copies may be made for PARS but shall not be furnished to others without written authorization from Agency.
14. **Designees.** The Plan Administrator of the Agency, or their designee, shall have the authority to act for and exercise any of the rights of the Agency as set forth in this Agreement, subsequent to and in accordance with the written authority granted by the Governing Body of the Agency, a copy of which writing shall be delivered to PARS. Any officer of PARS, or his or her designees, shall have the authority to act for and exercise any of the rights of PARS as set forth in this Agreement.
15. **Notices.** All notices hereunder and communications regarding the interpretation of the terms of this Agreement, or changes thereto, shall be effected by delivery of the notices in person or by depositing the notices in the U.S. mail, registered or certified mail, return receipt requested, postage prepaid and addressed as follows:
 - (A) To PARS: PARS; 4350 Von Karman Avenue, Suite 100, Newport Beach, CA 92660; Attention: President
 - (B) To Agency: Casitas Municipal Water District; 11311 Santa Ana Road, Ventura, CA 93001; Attention: Accounting Manager/TreasurerNotices shall be deemed given on the date received by the addressee.
16. **Term of Agreement.** This Agreement shall remain in effect for the period beginning June 14, 2017 and ending June 13, 2020 ("Term"). This Agreement may be terminated at any time by giving thirty (30) days written notice to the other party of the intent to terminate. Absent a thirty (30) day written notice to the other party of the intent to terminate, this Agreement will continue unchanged for successive twelve month periods following the Term.
17. **Amendment.** This Agreement may not be amended orally, but only by a written instrument executed by the parties hereto.
18. **Entire Agreement.** This Agreement, including exhibits, contains the entire understanding of the parties with respect to the subject matter set forth in this Agreement.

In the event a conflict arises between the parties with respect to any term, condition or provision of this Agreement, the remaining terms, conditions and provisions shall remain in full force and legal effect. No waiver of any term or condition of this Agreement by any party shall be construed by the other as a continuing waiver of such term or condition.

19. **Attorneys Fees.** In the event any action is taken by a party hereto to enforce the terms of this Agreement the prevailing party herein shall be entitled to receive its reasonable attorney's fees.
20. **Counterparts.** This Agreement may be executed in any number of counterparts, and in that event, each counterpart shall be deemed a complete original and be enforceable without reference to any other counterpart.
21. **Headings.** Headings in this Agreement are for convenience only and shall not be used to interpret or construe its provisions.
22. **Effective Date.** This Agreement shall be effective on the date first above written, and also shall be the date the Agreement is executed.

AGENCY:

BY: _____
Denise Collin

TITLE: Accounting Manager / Treasurer

DATE: _____

PARS:

BY: _____
Tod Hammeras

TITLE: Chief Financial Officer

DATE: _____

EXHIBIT 1A
SERVICES

PARS will provide the following services for the Casitas Municipal Water District Public Agencies Post-Employment Benefits Trust:

1. Plan Installation Services:

- (A) Meeting with appropriate Agency personnel to discuss plan provisions, implementation timelines, actuarial valuation process, funding strategies, benefit communication strategies, data reporting, and submission requirements for contributions/reimbursements/distributions;
- (B) Providing the necessary analysis and advisory services to finalize these elements of the Plan;
- (C) Providing the documentation needed to establish the Plan to be reviewed and approved by Agency legal counsel. Resulting final Plan documentation must be approved by the Agency prior to the commencement of PARS Plan Administration Services outlined in Exhibit 1A, paragraph 2 below.

2. Plan Administration Services:

- (A) Monitoring the receipt of Plan contributions made by the Agency to the trustee of the PARS Public Agencies Post-Employment Benefits Trust (“Trustee”), based upon information received from the Agency and the Trustee;
- (B) Performing periodic accounting of Plan assets, reimbursements/distributions, and investment activity, based upon information received from the Agency and/or Trustee;
- (C) Coordinating the processing of distribution payments pursuant to authorized direction by the Agency, and the provisions of the Plan, and, to the extent possible, based upon Agency-provided Data;
- (D) Coordinating actions with the Trustee as directed by the Plan Administrator within the scope this Agreement;
- (E) Preparing and submitting a monthly report of Plan activity to the Agency, unless directed by the Agency otherwise;
- (F) Preparing and submitting an annual report of Plan activity to the Agency;
- (G) Facilitating actuarial valuation updates and funding modifications for compliance with GASB 45/75, if prefunding OPEB obligations;
- (H) Coordinating periodic audits of the Trust;
- (I) Monitoring Plan and Trust compliance with federal and state laws.

3. PARS is not licensed to provide and does not offer tax, accounting, legal, investment or actuarial advice.

EXHIBIT 1B
FEES FOR SERVICES

PARS will be compensated for performance of Services, as described in Exhibit 1A based upon the following schedule:

An annual asset fee shall be paid from Plan Assets based on the following schedule:

<u>For Plan Assets from:</u>			<u>Annual Rate:</u>
\$0	to	\$10,000,000	0.25%
\$10,000,001	to	\$15,000,000	0.20%
\$15,000,001	to	\$50,000,000	0.15%
\$50,000,001	and	above	0.10%

Annual rates are prorated and paid monthly. The annual asset fee shall be calculated by the following formula [Annual Rate divided by 12 (months of the year) multiplied by the Plan asset balance at the end of the month]. Trustee and Investment Management Fees are not included.

EXHIBIT 1C
DATA REQUIREMENTS

PARS will provide the Services under this Agreement contingent upon receiving the following information:

1. Executed Legal Documents:
 - (A) Certified Resolution
 - (B) Adoption Agreement to the Public Agencies Post-Employment Benefits Trust
 - (C) Trustee Investment Forms

2. Contribution – completed Contribution Transmittal Form signed by the Plan Administrator (or authorized Designee) which contains the following information:
 - (A) Agency name
 - (B) Contribution amount
 - (C) Contribution date
 - (D) Contribution method (Check, ACH, Wire)

3. Distribution – completed Payment Reimbursement/Distribution Form signed by the Plan Administrator (or authorized Designee) which contains the following information:
 - (A) Agency name
 - (B) Payment reimbursement/distribution amount
 - (C) Applicable statement date
 - (D) Copy of applicable premium, claim, statement, warrant, and/or administrative expense evidencing payment
 - (E) Signed certification of reimbursement/distribution from the Plan Administrator (or authorized Designee)

4. Other information pertinent to the Services as reasonably requested by PARS and Actuarial Provider.

Discretionary Trustee Fee Schedule

PARS Pension / OPEB Trust Program

This document is entered into by client and U.S. Bank National Association ("U.S. Bank"), as trustee.

Discretionary Trustee Fees

Discretionary Trustee Fees are based on the Investment Strategy you select. Following is a list of the Discretionary Trustee Fees applicable to each Investment Strategy:

- **Liquidity – First American U.S. Treasury Money Market** – Fund level fees only (see prospectus)
- **Liquidity – First American Prime Obligation Fund Class Z** – Fund level fees only (see prospectus)
- **Diversified Portfolios (Conservative, Moderately Conservative, Moderate, Balanced, Capital Appreciation)**

Per Annum Charges*

.35% on the first	\$5,000,000
.25% on the next	\$5,000,000
.20% on the next	\$5,000,000
.15% on the next	\$35,000,000
.10% on all over	\$50,000,000

*Waived for plan assets invested in First American and Nationwide/HighMark funds where HighMark Capital Management is the sub-adviser of the fund.

Other Fees

First American Mutual Funds (see prospectus)

Payment of Fees

- Market values used for fee calculations on fee invoices may differ slightly from market values on client statements due to posting of accruals, late pricing of securities and/or other timing issues.
- Fees are calculated and charged to the account monthly. If account cannot be charged after 30 days, fees not paid will be subject to a late charge of 1% per month on the unpaid balance.
- Changes to this Fee Schedule may be made at any time by U.S. Bank upon a sixty (60) days notice.

Acknowledged and Approved

Public Agencies Post-Employment Benefits Trust	
Name of Plan/Trust	Name of Employer
Name of Authorized Signer for Employer	Title
Signature of Authorized Signer for Employer	Date

U.S. Bank and its representatives do not provide tax or legal advice. Each client's tax and financial situation is unique. Clients should consult their tax and/or legal advisor for advice and information concerning their particular situation.

MEMORANDUM

TO: Board of Directors
From: Steven E. Wickstrum, General Manager
RE: Phase 3 Fee Estimate - Horizontal Bore in Matilija Formation
Date: June 7, 2017

RECOMMENDATION:

It is recommended that the Board of Directors concur with the General Manager to conduct the Phase 3 of the Horizontal Bore in the Matilija Formation with the consulting team of Water Resource Engineering Associates and Kear Groundwater for the fee of \$208,520.

BACKGROUND:

On November 9th, 2016, the Board of Directors moved to engage the consulting team of Water Resource Engineering Associates and Kear Groundwater to develop the Horizontal Bore in the Matilija Formation Project. The Project appears to have the potential to provide new water resources to the District and will require further investigation. On December 14, 2016, the Board approved the Phase 2 work that included the development of a preliminary design report for the horizontal bore in the Matilija formation. The preliminary design has been developed to a draft status in April, 2017.

During the April meeting of the Water Resources Committee, the consulting team presented observations that were made prior to and after the 2017 winter, and discussed the changed conditions that warrant further investigation to understand the hydrogeology of the Matilija Formation. A Phase 3 proposal has been recommended and submitted to gather information that would provide the understanding of the Formation's hydrogeology.

Under Items 4 and 5 of the Phase 3 proposal, coordination will be conducted with the US Forest Service to put in place stream monitoring stations where water has been observed flowing from the Formation. It is proposed that the monitoring of flows extend for two years, covering two summer periods. At the end of the monitoring, it is proposed to prepare the final hydrogeologic report that would be the basis for CEQA/NEPA documentation and setting of the operational parameters. Tasks 6 through 9 would move the Project through the CEQA/NEPA evaluations that may require an EIR.

In proceeding with the Phase 3 work the construction and implementation of the Project would be set off two to three years into the future. The Phase 3 work appears to be necessary to fully consider the performance and impacts of the Project. With the Formations response to drought and the 2017 winter rainfall, now is the time to gain a full understanding of the Formation's characteristics.

CASITAS MUNICIPAL WATER DISTRICT
Ventura County, CA
PILOT PROJECT
**HORIZONTAL BORE IN MATILIJIA FORMATION
EASTERN HoBo**

Phase 3 – Continuing Data Collection, Final Hydrogeology Study,
Initial Permitting
Fee Estimate

DRAFT

Item	SCOPE OF WORK DESCRIPTIONS	Hours			
		A	B	C	D
1.	Attend meetings and participate in conference calls as required.	40	20	44	12
2.	Perform publication and map research and review.	12	18	12	8
3.	Complete detailed Pilot Project Summary as requested by USFS	12	18	24	4
4.	FS 299 Permit Tasks for Datalogger installation:				
	a) Assess data and previous observations to determine final locations of up to eight Dataloggers.	2	4	2	2
	b) Determine if any of the Datalogger installations will require jurisdictional area CADFW 1600 and/or ACOE 404 permits. ¹	2	4	6	2
	c) Obtain and/or develop additional information for the Datalogger FS 299 application. ²	6	3	12	2
5.	Continuing data collection and fieldwork:				
	a) Perform additional quarterly data gathering and observations from March 2017 until the Dataloggers are installed. (Assumes three events; April, June and September 2017)	18	18	0	6
	b) Install up to eight Dataloggers and housings to anchor into fixed bedrock or stable boulder substrate; prepare detailed stream cross-sectional surveys to create a rating shift analysis to correlate microstage and flow at each location.	16	0	42	42
	c) Retrieve data on a twice-yearly basis through the environmental document compilation stage. (Assumes 2 years) Continually analyze as a part of the Final Hydrogeologic Study. (See item 6.)	8	36	0	32
6.	Final Hydrogeologic Study for CEQA:				
	a) Compile Final Hydrogeologic Study to include addressing recharge, storage, discharge, connectivity and water rights issues.	24	120	36	24
	b) Continually update conclusions if necessary based on Datalogger data during the timeframe described in item 5.	12	20	0	6
7.	NEPA Document Tasks:				
	I: Categorical Exclusion (CE) for Dataloggers				
	a) Compile short report addressing issues to support CE.	8	14	18	6
	II: Pilot Project				
	a) Prepare FS 299 form and attend meeting(s) with Forest Service.	8	18	70	8
8.	CEQA Document Tasks:				
	I: Categorical Exemption (CE) for Dataloggers				
	a) Compile exemption study and form.	6	20	16	10
	b) File Notice of Exemption	2	4	4	2
	II: Pilot Project				
	a) Based on data collected and other required studies, compile the CEQA Project Description.	10	22	60	8
	b) Prepare Initial Study (including identification of impacts and mitigation where possible) to focus the scope of the EIR and to be used by the District with a Notice of Preparation of an EIR.	12	20	362	6
	c) Based on findings, compile a scope of work for preparation of the EIR	2	9	37	4

¹ Biological studies may be required.

² Assume a NEPA/CEQA exclusion for the Dataloggers.

CASITAS MUNICIPAL WATER DISTRICT
Ventura County, CA
PILOT PROJECT
**HORIZONTAL BORE IN MATILIJA FORMATION
EASTERN HoBo**

Phase 3 – Continuing Data Collection, Final Hydrogeology Study,
Initial Permitting
Fee Estimate

DRAFT

9.	Assemble all information and data into a report describing results, determination of appropriate documents and a description of the next phase of permitting and environmental documentation relating to 7 and 8 above. Prepare NOD and distribute.	12	16	51	4
Total Hours		212	384	796	188

Fee Estimate

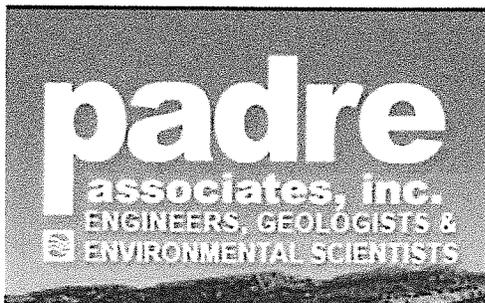
A Principal	212	Hrs	@	\$180	=	\$38,160
B Senior Engineer	384	Hrs	@	130	=	49,920
C Project Engineer	796	Hrs	@	120	=	95,520
D Technician	188	Hrs	@	90	=	16,920
Fee Estimate Sub Total						\$200,520
Cost for Furnishing Data Loggers = \$1,000 each x 8						\$8,000
Grand Total						\$208,520

Prepared by:

WREA

**WATER RESOURCE ENGINEERING
ASSOCIATES**

2300 Alessandro Drive, Suite 215, Ventura, CA 93001
(805) 653-7900 800-25-WATER Fax (805) 653-0610
5/31/2017



*Preparation of SAA 1600 and/or ACOE 404 not included.

CASITAS MUNICIPAL WATER DISTRICT
Interdepartmental Memo

Date: June 6, 2017

To: Steve Wickstrum, General Manager

From: Carol Belser, Park Services Manager

Subject: **SNOWBIRD PROGRAM PROPOSED NEW FEES**

RECOMMENDATION

It is recommended that the Board of Directors approve the fees as outlined below, which were reviewed and recommended by the Recreation Committee on June 5, 2017, and schedule a public hearing for the proposed Recreation Area fee structure.

BACKGROUND AND OVERVIEW

The United States constructed the Ventura River Project pursuant to Act of Congress (Public Law 423, 84th Cong., 2d session) approved March 1, 1956 for irrigation, furnishing water for municipal and domestic use and for providing incidental recreation and fish and wildlife benefits as defined by the report submitted to Congress by the Secretary of the Interior entitled, "Ventura River Project, California, Feasibility Report".

Since that time the Casitas Municipal Water District "District" has developed recreation facilities and operations to accommodate the visiting public and has continued to manage the facilities. On October 7, 2011 the United States Department of the Interior, Bureau of Reclamation, entered into an updated formal agreement with the District for the Maintenance and Development of Recreation Uses and Facilities at Lake Casitas. That formal recreation management agreement was a spring board for the Bureau of Reclamation "BOR" to support the District's recreation facilities financially and to date the District has received over \$1,268,000 dollars in federal government funding support for infrastructure maintenance and improvements.

The Lake Casitas Recreation Area "LCRA" is part of the District's responsibility, as is providing water, and the District has operated the LCRA on a user fee basis. No water revenue or property tax received by the District from residents should offset costs of the LCRA. Revenue received directly at the gate or from camping covers the costs associated with the operation. It is the intent that the Recreation Area operate with a balanced budget without subsidy from the District.

ANALYSIS

The Recreation Department developed a snowbird program over 10 years ago with the objective to attract customers to the LCRA during the off-season when few customers were using the facilities. The program runs from October 1 through the Sunday before Easter each year. The cost savings along with the opportunity for extended stay attracts visitors to the lake and meets the objective. The last snowbird season brought in over \$53,000 in revenue. The program has very strict protocol that requires a signed

agreement between the customer and the District, a minimum stay of 60 consecutive nights, payment of fees in advance, high standards for vehicle trailer condition and proof of customer and vehicle/trailer identification.

The Recreation Committee reviewed the program fees and recommend the following adjustments:

Campground	Snowbird Current Fee	Snowbird Recommended Fee	<i>Regular Off-season Camping Rate</i>
Angler Executive (available after 12/1)	\$30/night	\$35/night	<i>\$60/night</i>
Bass – Basic Hookup	\$20/night	\$25/night	<i>\$38/night</i>
Fox Deluxe (available after 12/1)	\$25/night	\$30/night	<i>\$50/night</i>
Fox Executive (available after 12/1)	\$30/night	\$35/night	<i>\$60/night</i>

Camping fees were increased in 2016. The Snowbird Program was not included in those adjustments. The Snowbird Program fees have never been adjusted since inception so it is now recommended that they be adjusted to align with the rising cost of operations.

CASITAS MUNICIPAL WATER DISTRICT

Resolution No. 17

RESOLUTION SETTING THE TIME AND PLACE OF A PUBLIC
HEARING FOR INPUT REGARDING REVISION TO RATES FOR LAKE CASITAS
RECREATION AREA SNOWBIRD PROGRAM

WHEREAS, Casitas is interested in public comments regarding the revision of rates for the Lake Casitas Recreation Area Snowbird program;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. A public hearing will be conducted for the purpose of hearing all interested parties regarding the proposed rates for Lake Casitas Recreation Area Snowbird program.
2. The place of said hearing is hereby fixed at the Oak View Resource Center, 555 Mahoney Avenue, in the town of Oak View. The date and time for said hearing is hereby fixed as July 12, 2017, at 3:00 p.m.
3. The Clerk of the Board of Casitas is hereby directed to give notice of said hearing by publishing a notice of the time and place of the hearing in the local newspapers.

ADOPTED this 14th day of June, 2017.

Russ Baggerly, President
Casitas Municipal Water District

ATTEST:

Bill Hicks, Secretary
Casitas Municipal Water District

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: NEIL COLE, PRINCIPAL CIVIL ENGINEER
SUBJECT: ADOPT RESOLUTION TO AWARD CONTRACT –OJAI METER
REPLACEMENT-SPECIFICATION 17-394
DATE: JUNE 8, 2017

RECOMMENDATION:

It is recommended that the Board of Directors adopt the resolution accepting the proposal submitted by the lowest responsive and responsible bidder and award the contract for the construction of the Ojai Meter Replacement, Specification 17-394 to Spiniello Companies in the amount of \$849,500. It is further recommended that the President of the Board execute the agreement for said work and the Board authorize staff to proceed with the administration of the contract.

BACKGROUND AND DISCUSSION:

Casitas will begin operation of the Ojai system on June 8. The Ojai system currently has water meters that require manual reading. This is a labor intensive operation. A more cost effective approach and an approach that Casitas uses for the rest of Casitas' customers, is to use automatic read meters. On May 10, 2017, the Board authorized the purchase of the automatic read meters. This contract will install the meters throughout the Ojai system. The project was advertised through F.W. Dodge and on the District's web site. Four firms submitted proposals. The bid results are as follows:

FIRM	BASE BID AMOUNT
Spiniello Companies	849,500
Cedro Construction	1,126,829
Toro Enterprises	1,679,798
Environmental Construction	2,144,715

Spiniello Companies is a national company with an office in Pomona. Spiniello Companies has been in business for 95 years specializing in pipeline work. Spiniello Companies has completed several large water meter replacement projects for the City of Baltimore. Spiniello Companies has a current and active California contractor's license and a current DIR registration.

This project is statutorily exempt from CEQA under Section 15282(k) and categorically exempt under Section 15301(b) and 15302(c). Funding for this project will be from the Community Facilities District 2013-01 (Ojai) bond proceeds.

**CASITAS MUNICIPAL WATER DISTRICT
 BID ABSTRACT
 METER REPLACEMENT PROJECT-SPECIFICATION NO. 17-394**

Bid Item	Description	QTY	Spiniello Companies		Cedro Construction		Toro Enterprises		Environmental Construction	
			Unit Cost	QTY x Unit Cost	Unit Cost	QTY x Unit Cost	Unit Cost	QTY x Unit Cost	Unit Cost	QTY x Unit Cost
1	replace 5/8" by 3/4" meter	1990	\$85.00	\$169,150.00	\$215.00	\$427,850.00	\$154.00	\$306,460.00	\$300.00	\$597,000.00
2	replace 3/4" meter	289	\$85.00	\$24,565.00	\$244.00	\$70,516.00	\$156.00	\$45,084.00	\$390.00	\$112,710.00
3	replace 1" meter	509	\$87.00	\$44,283.00	\$247.00	\$125,723.00	\$156.00	\$79,404.00	\$395.00	\$201,055.00
4	replace 1-1/2" meter	58	\$434.00	\$25,172.00	\$261.00	\$15,138.00	\$270.00	\$15,660.00	\$650.00	\$37,700.00
5	replace 2" meter	87	\$450.00	\$39,150.00	\$375.00	\$32,625.00	\$270.00	\$23,490.00	\$750.00	\$65,250.00
6	replace 3" meter	8	\$2,860.00	\$22,880.00	\$398.00	\$3,184.00	\$2,800.00	\$22,400.00	\$3,000.00	\$24,000.00
7	replace 4" meter	1	\$4,285.00	\$4,285.00	\$2,394.00	\$2,394.00	\$2,800.00	\$2,800.00	\$4,000.00	\$4,000.00
8	replace 6" meter	1	\$4,290.00	\$4,290.00	\$2,953.00	\$2,953.00	\$2,800.00	\$2,800.00	\$5,500.00	\$5,500.00
9	replace 5/8" to 1" meter box	500	\$175.00	\$87,500.00	\$291.00	\$145,500.00	\$660.00	\$330,000.00	\$150.00	\$75,000.00
10	Replace 1-1/2 to 2" meter box	15	\$250.00	\$3,750.00	\$344.00	\$5,160.00	\$860.00	\$12,900.00	\$300.00	\$4,500.00
11	Replace 5/8" to 1" service line	100	\$2,352.00	\$235,200.00	\$2,671.00	\$267,100.00	\$3,300.00	\$330,000.00	\$8,500.00	\$850,000.00
12	Each additional foot of service line	2000	\$67.00	\$134,000.00	\$5.50	\$11,000.00	\$133.00	\$266,000.00	\$55.00	\$110,000.00
13	Hang notice 2 weeks before project	LS	\$27,638.00	\$27,638.00	\$8,843.00	\$8,843.00	\$121,400.00	\$121,400.00	\$29,000.00	\$29,000.00
14	Hang notice 48 Hours before replacement	LS	\$27,637.00	\$27,637.00	\$8,843.00	\$8,843.00	\$121,400.00	\$121,400.00	\$29,000.00	\$29,000.00
		TOTAL		\$849,500.00		\$1,126,829.00		\$1,679,798.00		\$2,144,715.00

CASITAS MUNICIPAL WATER DISTRICT

**RESOLUTION AWARDING A CONTRACT
TO CONSTRUCT THE OJAI METER REPLACEMENT PROJECT
SPECIFICATION 17-394**

WHEREAS, the District invited bids from qualified contractors for the above-referenced project, and

WHEREAS, the construction of the Ojai Meter Replacement Project will begin the process of bringing the Ojai system infrastructure into compliance with Casitas' current standards, and

WHEREAS, the District received four bids, with the lowest responsive and responsible bid submitted by Spiniello Companies in the sum of \$849,500.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. That the bid from Spiniello in the amount of \$849,500 be accepted to construct Ojai Meter Replacement Project, Specification 17-394 and a contract awarded.
2. That staff is hereby authorized and directed to proceed with the administration of the contract.

ADOPTED this _____ day of _____, 2017.

Russ Baggerly, President
Casitas Municipal Water District

ATTEST:

Bill Hicks, Secretary
Casitas Municipal Water District

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: REBEKAH VIEIRA
SUBJECT: MANAGEMENT NEGOTIATION TERMS
DATE: JUNE 9, 2017

It is recommended that the Board of Directors adopt a resolution approving a Memorandum of Understanding between Casitas and Management Employees. Casitas and Management Employees have agreed to the items below. All other terms and conditions remain the same.

Negotiated Items

Item	Purpose	Cost
CalPERS employee share offset, change on July 1, 2017 to require managers pay employee share to be offset by salary adjustment, similar to employee negotiated benefit except to be done in one year versus two.	Will bring management team on par with district employees in regards to CalPERS payments. It will reduce risk of sudden income loss to management team should the requirement to pay the employee share of CalPERS be unilaterally implemented at a later date.	Minimal cost to district to offset payments from CalPERS to employees
An employer deferred compensation match of fifty percent of each dollar contributed up to a maximum of 1% employer match for 2% employee contribution.	Nudge management team to secure their retirement. Not all team members currently contribute to deferred compensation. Anticipated to improve morale and retirement preparedness.	Maximum cost to district would equal \$14,982.86 per year.
Life Insurance two times salary, with a cap at \$300,000 versus \$200,000.	Adjust life insurance policy to keep up with inflation and reduce risk to families in case of untimely death.	Approximate cost to district would be \$3,000 annually.
Cost of Living Adjustment not to exceed 4% based on the CPI formula for Southern California presently used.	This request maintains a long term provision and methodology that has been in place for more than a decade.	Inflation is anticipated to remain within the two percent range. At 2%, annual cost anticipated at \$29,966.
Dependent vision coverage	This will bring management team on par with district employees	Approximate annual costs of \$600
3 year agreement	Reduces need to negotiate more frequently	Decreased costs associated with less frequent negotiations
Cellphone reimbursement of \$35 per month in lieu of receiving district cell phone.	Gives management team an option of not having to carry two phones.	Annual costs anticipated at less than \$350. Some managers prefer to keep a district phone.
Limit Jury Duty reimbursement to 10 days	This will bring management team on par with district employees	Reduction in district liability

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION ADOPTING A MEMORANDUM OF UNDERSTANDING BETWEEN CASITAS AND MANAGEMENT EMPLOYEES FOR FISCAL YEARS 2017-2018, 2018-2019, and 2019-2020

WHEREAS, the Casitas Municipal Water District and management employees have bargained for 2017-18, 2018-19, and 2019- 20; and

WHEREAS, management employees include the Accounting Manager, Assistant General Manager, Assistant to the General Manager/Clerk of the Board, Division Officer, Fisheries Biologist, Operations & Maintenance Manager, Park Services Manager, Principal Civil Engineer, Public Affairs/Resource Manager, and the Safety Officer; and

WHEREAS, Casitas and the management employees have agreed to terms and conditions of employment; and

WHEREAS, the term of this agreement shall be for three years; and

WHEREAS, the salaries for the management employees will be increased by the April to April CPI for Urban Wage Earners and Clerical Workers for Los Angeles-Riverside-Orange County, CA with a base of 0% and a maximum of 4% effective July 1, 2017 and each subsequent July 1 during the term of the agreement; and

WHEREAS, Effective July 1, 2017 Salaries will be increased by 7% reflecting the retirement offset; and

WHEREAS, Effective on the first day of the pay period on or after July 1, 2017, "classic" CalPERS members shall pay 7% of pensionable compensation towards the required employee contribution to Ca1PERS. The employee contribution, as determined by CalPERS is presently set at seven percent (7%) of pensionable compensation. Employees shall pay their share of the employee contribution by pre-tax payroll deduction pursuant to Section 414(h)(2) of the Internal Revenue Code.

WHEREAS, payment for Jury duty will be capped at ten days; and

WHEREAS, the cap on life insurance will be increased to \$300,000; and

WHEREAS, the district will provide a match on the deferred compensation plans of fifty percent of each dollar contributed to a maximum of 1 % employer match for 2% employee contribution.

WHEREAS, dependent vision coverage will be provided; and

WHEREAS, a cell phone reimbursement of \$35 per month may be provided to managers who utilize their personal cell phones in lieu of a district provided phone.

WHEREAS, all other terms and conditions of employment for the management unit will be the same.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District that the Memorandum of Understanding between Casitas and management employees for fiscal years 2017-18, 2018-19, and 2019-20 is approved and the President of the Board is authorized and directed to execute the MOU on behalf of the District.

ADOPTED this 14th day of June, 2017.

Russ Baggerly, President
Casitas Municipal Water District

ATTEST:

Bill Hicks, Secretary
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: June 9, 2017
TO: Finance Committee
FROM: General Manager, Steve Wickstrum
Re: Letter to United Water Conservation District – Water Releases from Lake Piru

RECOMMENDATION:

It is recommended that the Board of Directors consider the attached letter for delivery to the United Water Conservation District.

BACKGROUND:

On June 2nd, 2017, the United Water Conservation District conducted a special meeting of the Board of Directors at the base of Santa Felicia Dam. Director Baggerly and I attended the meeting after a special invitation was extended to me. The key topic for the special meeting was the increased release (420 cubic feet per second) of water from Santa Felicia Dam. During the presentation we heard:

- 1) There is a water quality emergency in the El Rio groundwater, high nitrates, that could be resolved by brining water into the groundwater basin;
- 2) United WCD has concluded from its sampling and testing of water released from Santa Felicia Dam, that quagga mussel veligers do not survive the release action and therefore are not migrating into the Lower Piru Creek and the Santa Clara River;
- 3) The United plan is release 15,000 acre-feet of water from Lake Piru, coupled with 10,000 acre-feet of Article 21 water and additional storm flow releases from Lake Castaic, would resolve the water quality emergency in El Rio.

The Casitas Quagga Ad Hoc Committee met on June 7th to discuss the observation of the special meeting and the creation of the attached letter for consideration of delivering to the United WCD.

June 14, 2017

Mr. Bruce Dandy, President
United Water Conservation District
106 North 8th Street
Santa Paula, CA 93060

Subject: Release of Quagga Mussel Infested Water from Lake Piru Downstream to the Santa Clara River

Dear President Dandy and Members of the UWCD Board of Directors:

Casitas Municipal Water District (CMWD) wishes to thank the United Water Conservation District (UWCD) for extending an invitation to attend a Special Meeting held June 2 at the Santa Felicia Dam to review current water releases from Lake Piru through the dam.

CMWD has a very high level of interest and concern in the Quagga Mussel infestation at Lake Piru (impounded by Santa Felicia Dam) since UWCD first reported to CMWD in December, 2013 that this invasive species was discovered in the lake. The basis of our concern has always been that releases of Quagga Mussels from the dam (and their subsequent movement downstream to the Santa Clara River estuary) could eventually lead to the infestation of the Ventura River Watershed and, ultimately, Lake Casitas as a result of transmission by birds, fishermen and transient populations. This major concern was the impetus for initiating an extensive letter writing campaign by CMWD to several governmental agencies (including the Federal Energy Regulatory Commission and State of California Departments of Water Resources and Fish and Wildlife). In summary, these letters requested help in finding ways to curtail infested water releases and discover eradication methods that would be 100% effective for Quagga Mussels. Almost two years ago, it was reported in the *Ventura County Star* that effective biocides were available; however, UWCD decided **not** to use them (*Quagga Mussels Are Likely There to Stay*, *Ventura County Star*, Aug.18, 2015).

Now that significant amounts of potentially infested water are being released by UWCD (at a reported rate of 420 cubic feet per second) the potential for the Santa Clara River becoming infested with Quagga Mussels is increasing dramatically. During the meeting of June 2, UWCD staff categorized the water releases as an emergency because of the need to maintain drinking water standards for downstream well water users.

Also, during the meeting on June 2, your General Manager (Mr. Guardado) stated that UWCD had the authority to make the water releases since an emergency existed. In contrast, it is our understanding UWCD's current releases of infested water are not consistent with the provisions of Fish and Game Code Section 2301(a)(1) which prohibits the planting, transporting, or placement of Quagga Mussels in any waters of the State unless authorization had been previously obtained from the Department of Fish and Wildlife (CDFW). Please inform CMWD whether or not such authorization had been obtained from CDFW and, also, state the Code section Mr. Guardado was actually referencing which would provide statutory justification for taking emergency action to release potentially infested water. Mr. Guardado also stated that UWCD has not discovered any Quagga Mussels further downstream and this lead the District to

believe that the velocity of the releases has killed the adult mussels and larvae. If this is to be believed, UWCD should publish data to substantiate its claim and, also, forward it to CMWD. CMWD is aware that Quagga Mussels have been found in Lower Piru Creek as a result of required 7 cfs flow released per FERC requirements. Please see Ventura County Star new story *Quaggas Make It to Piru Creek*, published January 31, 2014.

We anticipate UCWD will continue its efforts to find and use effective eradication techniques that will kill Quagga Mussels in all of their life stages in Lake Piru before continuing the release of water from Santa Felecia Dam. It is also essential that a plan must be implemented for comprehensive monitoring and laboratory testing of water samples from the Santa Clara River to determine if Quagga Mussel colonies have or have not become established. The laboratory findings should be posted on UWCD's website in a conspicuous place so that potentially impacted parties such as farmers and the cities of Fillmore, Santa Paula, Oxnard, Ventura and Ojai can access the data. This would allow affected parties to be made quickly aware of any existing and/or future Quagga Mussel infestations.

Finally, we wish to underscore the issue of potential infestation in any other waters of Ventura County, including Lake Casitas, by Quagga Mussels because our reservoir is primarily designated for drinking water purposes as well as for agricultural and commercial beneficial uses. Clearly, an infestation of Quagga Mussels could cause significant increases in the cost of operations, along with the cost of maintenance and distribution of water for our customers.

Please keep in mind that UWCD has an inherent obligation as a public corporation to accept responsibility for their actions related to releasing infested water from Santa Felicia Dam and to report all of their actions to legal jurisdictions in both the Santa Clara and Ventura River watersheds. Also, UWCD has a obligation to provide data supporting their claims that velocity and turbulence can eliminate Quagga Mussels in all their life stages during the release of water from Santa Felecia Dam.

Sincerely,

Russ Baggerly, President

C's: California Department of Fish and Wildlife. Charlton H. Bonham, Director
Department of Water Resources. William Croyle, Director
Department of Natural Resources. John Laird, Director

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: NEIL COLE, PRINCIPAL CIVIL ENGINEER
FROM: JORDAN SWITZER, ENGINEERING TECHNICIAN
SUBJECT: LAKE CASITAS MONTHLY STATUS REPORT FOR MAY, 2017
DATE: JUNE 9TH, 2017

RECOMMENDATION:

This item is presented for information only and no action is required.

DISCUSSION:

Rainfall Data for May, 2017

	<u>Casitas Dam</u>	<u>Matilija Dam</u>
May, 2017	0.14"	0.19"
Water Year (WY) to Date (Oct 1-Sep 30)	31.42"	35.36"
Average Annual Rainfall	23.70"	28.33"

Robles Fish Passage and Diversion Facilities

Diversion Data

May 2017:	0 A.F.	Total Diversions to Date:	6,091 A.F.
Diversion Days in May:	0	Diversion Days this WY:	52

Reservoir Data

Water Surface Elevation (05/31/17):	499.06 feet
Water Storage on June 1 st , 2017:	108,431 A.F.
Water Storage Last Month:	110,156 A.F.
Net Change in Storage:	- 1,725 A.F.
Change in Storage from May 31 st , 2016:	+ 5,394 A.F.

CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: May 19, 2017
 TO: Recreation Committee
 FROM: Carol Belser, Park Services Manager
 SUBJECT: Recreation Area Monthly Report for April 2017

Visitation Numbers

The following is a comparison of visitations* for April 2017:

	April 2017	April 2016	March 2017
Visitor Days	90,884	46,848	46,668
Camps	6,874	3,792	3,918
Cars	22,721	11,712	11,667
Boats	415	199	371
Kayaks & Canoes	6	6	9

Fiscal Year to Date Visitation	
2015/2016	450,662
2016/2017	574,622
% Change	27.506

*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

Visitor Days = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

Camps = Campsites occupied + extra vehicles

Cars = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

Boats = Daily boats + overnight boats + annual decals + replacement decals

Kayaks & Canoes = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Boating

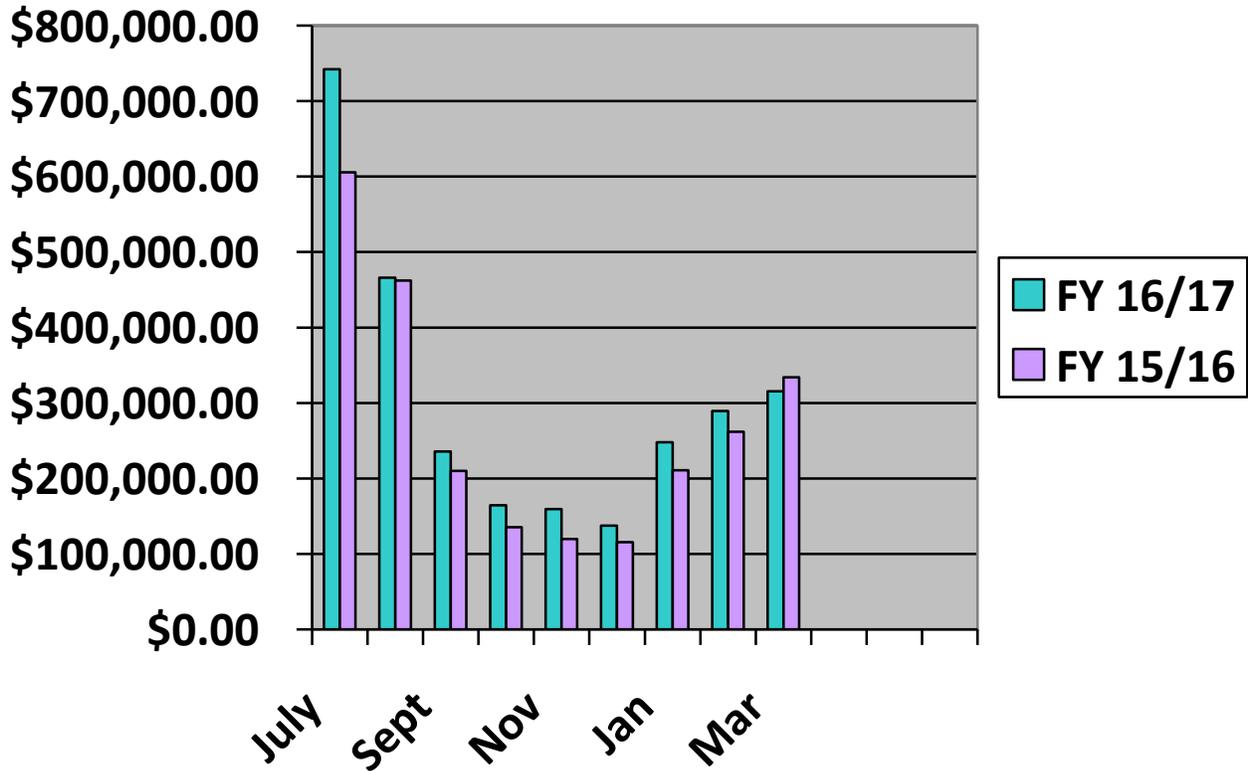
There were five cables sold for new inspections, two vessels were re-inspected and a total of 825 vessels were retagged in April. Five vessels failed the first inspection in April 2017. Santa Ana Launch Ramp was put back into operation after the water level rose and Old Coyote could no longer be reached by road.

Incidents

There were 69 calls for service from the public and 122 staff observations of violations where the park staff made customer contact. Incidents included a fatal traffic collision, three outside service responses for medicals, five boating violations, four parking violations and thirteen leash law violations. Outside services responded to one burglary and one operation of a vehicle while under the influence.

Revenue Reporting

The 2016/2017 unaudited monthly figures below available to date illustrate all Lake Casitas Recreation Area’s revenue collected in the respective months (operations, concessions, Water Adventure, etc.) per the District’s Financial Summary generated by the Finance Manager.



LCRA TOTAL REVENUE

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: RON MERCKLING, PUBLIC AFFAIRS/RESOURCE MANAGER
SUBJECT: WATER CONSERVATION MAY 2017 UPDATE
DATE: JUNE 6, 2017

During the month of May 2017, the following activities were completed by the Water Conservation Department:

- Facebook and Website updates
- Media interviews:
 - Spoke with Andra Belknap on Bald Eagles at Lake Casitas
 - Spoke with Bill Warner on Recreation activities
- Managing Cross-connection control program, working on upgrades to program
 - 31 BF Communications to include
 - 25 Letters, Test Forms
 - Re-sent documents via Fax or Email
 - 6 - Plus individualized incoming calls/emails
- State Water Resources Control Board monthly report filed.
- Continued Coordination with City of Ventura staff on Turf removal program
- Continued meetings and phone calls with customers regarding allocation program
- 0 water surveys completed
- Demonstration garden work in front of main office - plantings and maintenance direction given.
- Responded to five water waste reports. Some of these reports required site visits, phone calls, coordinating with other agencies, and mailings
- Rebates
 - 1 High Efficiency Toilet rebates
- Landscape sign program – 0 signs distributed
- Advertising:
 - OVN website ad
 - Worked on securing Traffic message board for June
 - Bill message
- Attended the following meetings:
 - Ventura River Watershed meeting on May 4
 - Sponsored Graywater workshop on May 13
 - Water Loss Meeting – May 16
 - Participated in Board meeting set-ups
 - Met with Ojai Valley Inn representative on May 23

CASITAS MUNICIPAL WATER DISTRICT

Minutes Executive Committee

DATE: June 9, 2017
TO: Board of Directors
FROM: General Manager, Steven E. Wickstrum
Re: Committee Meeting of June 9, 2017

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

MEETING:

1. **Roll Call.**

Director Russ Baggerly
Director Jim Word
Steve Wickstrum, General Manager
Michael Flood, Assistant General Manager

Public: Angelo Spandrio
Eric Jessen

2. **Public Comments.** None.

3. **Board/Manager comments.**

The General Manager reported that Government Finance Officers Association has awarded a Certificate of Achievement to the Casitas Municipal Water District. This award is significant for the quality of financial management that the Administration team performs on a daily basis, and specific recognition of the management by Denise Collin.

The General Manager reported that a meeting has been scheduled to meet with Massoud Araghi, Ventura County Fire Marshall, concerning questions raised by City of Ojai councilmembers. The meeting should be a positive introduction to Casitas and result in a continuance of good working relationships between Casitas and the Ventura County Fire Protection District.

4. **Review and status of the Ojai water system acquisition.**

The General Manager reviewed the actions taken over the past several weeks to accomplish the transition of the Ojai water system and the final actions taken on June 8th. Staff are engaged with the initial assessment of the existing Ojai SCADA and preparation of conversion to the Casitas SCADA.

The Committee discussed the planned actions to replace meters and bring in a consulting team to perform Ojai Water System assessments and to prioritize system improvements.

Mr. Jessen commented that he appreciated receiving the Casitas letter that informed customers of the transition.



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

May 11, 2017

Steve Wickstrum
General Manager
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, CA 93022

Dear Mr. Wickstrum:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended 2016 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

Todd Buikema
Acting Director, Technical Services Center



Consumption Report

Water Sales FY 2016-2017 (Acre-Feet)

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date	
													2016 / 2017	2015 / 2016
													Total	Total
AD Ag-Domestic	564	513	570	381	291	155	14	11	93	303	0	0	2,896	3,526
AG Ag	451	386	382	276	213	102	11	8	60	177	0	0	2,067	2,480
C Commercial	75	80	71	33	23	15	7	6	17	39	0	0	366	446
DI Interdepartmental	8	7	7	6	5	5	3	4	3	5	0	0	52	56
F fire	0	0	0	0	0	0	0	0	0	0	0	0	0	0
I Industrial	2	1	1	1	1	0	0	1	1	1	0	0	9	10
OT Other	28	19	18	16	7	7	2	3	5	9	0	0	112	101
R Residential	121	117	122	88	73	64	44	43	61	79	0	0	811	924
RS - P Resale Pumped	147	236	248	205	82	68	36	17	10	34	0	0	1,084	866
RS - G Resale Gravity	163	169	165	287	303	272	238	102	87	322	0	0	2,108	3,382
TE Temporary	3	1	2	1	2	1	0	0	0	1	0	0	13	9
Total	1,562	1,528	1,586	1,295	1,001	689	355	195	338	970	0	0	9,519	11,799
Total 2015 / 2016	1,421	1,689	1,781	1,559	1,396	1,364	373	660	555	1,001	1,142	1,404	N/A	14,345



CFD No. 2013-1 (Ojai) - Cost Analysis

	Services & Suplies	Legal Fees	Labor Expense	Other Services	Total Expenses
2011 / 2012	-289.50	42,560.00	11,098.37	0.00	53,368.87
2012 / 2013	831.82	223,462.77	14,836.68	0.00	239,131.27
2013 / 2014	29.89	91,878.06	3,835.65	0.00	95,743.60
2014 / 2015	0.00	68,457.10	0.00	0.00	68,457.10
2015 / 2016	6.12	152,811.84	2,938.86	0.00	155,756.82
July	0.00	5,624.87	0.00	0.00	5,624.87
August	0.00	21,652.74	221.06	0.00	21,873.80
September	97.98	19,326.07	0.00	0.00	19,424.05
October	0.00	11,486.55	552.67	0.00	12,039.22
November	0.00	15,352.45	0.00	0.00	15,352.45
December	5.77	33,611.03	0.00	0.00	33,616.80
January	0.00	39,089.38	1,665.39	0.00	40,754.77
Feburary	0.00	64,134.60	1,862.32	0.00	65,996.92
March	0.00	49,650.33	9,328.00	0.00	58,978.33
April	0.00	45,658.60	8,657.61	0.00	54,316.21
May	0.00	21,525.80	10,562.03	0.00	32,087.83
June	0.00	0.00	0.00	0.00	0.00
Total YTD Cost	<u>103.75</u>	<u>327,112.42</u>	<u>32,849.08</u>	<u>0.00</u>	<u>360,065.25</u>
Total Cost	<u>682.08</u>	<u>906,282.19</u>	<u>65,558.64</u>	<u>0.00</u>	<u>972,522.91</u>
Less: Tax Assessment - County of Ventura: 2015 / 2016					-460,342.64
Less: Tax Assessment - County of Ventura: 2016 / 2017					-464,386.26
Less: Bond Pre-Payments					-92,470.36
Less: Reimbursable District Staff Cost Bond Pre-payment					-36,000.00
Total CMWD CFD 2013-1 Cost					<u>-80,676.35</u>

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
06/07/17**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Farm CR Bank	3133EGZW8	10/25/2024	\$833,918	\$806,732	2.014%	10/25/2016	3.85%	2658
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$917,883	\$879,085	1.901%	5/9/2016	4.19%	3186
*TB	Federal Farm CR Bank	3133EFK71	3/9/2026	\$853,297	\$840,059	2.790%	3/28/2016	4.01%	3152
*TB	Federal Farm CR Bank	3133EFYH4	2/8/2027	\$1,014,562	\$993,580	3.000%	3/24/2016	4.74%	3481
*TB	Federal Farm CR Bank	3133EGWD	9/29/2027	\$694,629	\$675,249	2.354%	11/17/2016	3.22%	3712
*TB	Federal Home Loan Bank	3130A3DL	9/8/2023	\$1,579,367	\$1,513,830	1.486%	10/13/2016	7.22%	2251
*TB	Federal Home Loan Bank	313379EE5	6/14/2019	\$1,363,441	\$1,355,684	1.625%	10/3/2012	6.47%	727
*TB	Federal Home Loan Bank	3130A0EN	12/10/2021	\$538,770	\$522,830	1.107%	5/9/2016	2.49%	1623
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$766,221	\$740,683	2.875%	2/19/2016	3.53%	2886
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$469,135	\$447,250	1.203%	7/14/2016	2.13%	2251
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,024,907	\$1,025,860	2.360%	5/10/2017	4.90%	2913
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$931,295	\$882,146	2.875%	8/2/2016	4.21%	2527
*TB	Federal Home Loan Bank	3133XFKF	6/11/2021	\$650,198	\$644,616	5.625%	1/16/2013	3.08%	1444
*TB	Federal Home Loan MTG Corp	3137EABA	11/17/2017	\$1,016,570	\$1,017,830	5.125%	1/3/2012	4.86%	160
*TB	Federal Home Loan MTG Corp	3137EADB	1/13/2022	\$675,604	\$680,587	2.375%	9/8/2014	3.25%	1656
*TB	Federal National Assn	31315P2J7	5/1/2024	\$799,178	\$761,700	1.721%	5/1/2016	3.63%	2484
*TB	Federal National Assn	3135G0ZR	9/6/2024	\$1,477,176	\$1,442,988	2.625%	5/25/2016	6.89%	2609
*TB	Federal National Assn	3135G0K3	4/24/2026	\$2,529,804	\$2,447,375	2.125%	5/25/2016	11.68%	3197
*TB	US Treasury Inflation Index NTS	912828JE1	7/15/2018	\$1,137,484	\$1,156,037	1.375%	7/6/2010	5.52%	398
*TB	US Treasury Inflation Index NTS	912828MF	1/15/2020	\$1,137,356	\$1,177,830	1.375%	11/18/2015	5.62%	938
*TB	US Treasury Note	912828WE	11/15/2023	\$768,425	\$802,829	2.750%	12/13/2013	3.83%	2318
Accrued Interest					\$141,913				
Total in Gov't Sec. (11-00-1055-00&1065)				\$21,179,221	\$20,956,693			99.98%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$451	\$451	0.78%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,871	\$2,871	0.80%	Estimated	0.01%	
TOTAL FUNDS INVESTED				\$21,182,543	\$20,960,014			100.00%	
Total Funds Invested last report				\$21,189,605	\$20,822,021				
Total Funds Invested 1 Yr. Ago				\$19,263,000	\$19,559,835				
****	CASH IN BANK (11-00-1000-00) EST.			\$3,227,540	\$3,227,540				
	CASH IN Western Asset Money Market			\$10	\$10	0.01%			
TOTAL CASH & INVESTMENTS				\$24,410,093	\$24,187,564				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$24,156,133	\$24,452,968				

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.